

Public Document Pack

NOTICE OF A PUBLIC OPEN FORUM MEETING



A public open forum based on '**Business Enterprise, Economy and Worklessness**' themed discussion will be held prior to the Area Committee meeting between 4.00 p.m. and 5.00 p.m. at Premier Farnells Plc., 150 Armley Road, Leeds LS12 2QQ

WEST (INNER) AREA COMMITTEE

Meeting to be held at Premier Farnells Plc,
150 Armley Road, Leeds LS12 2QQ on
Thursday, 11th December, 2008 at 5.00 p.m.

MEMBERSHIP

Councillors

J Harper	- Armley
A Lowe	- Armley
J McKenna	- Armley
D Atkinson	- Bramley and Stanningley
T Hanley	- Bramley and Stanningley
N Taggart	- Bramley and Stanningley

Co-opted Members

Hazel Boutle	- Armley Forum
Stephen McBarron	- Bramley & Stanningley Community Forum
Morgan Pugh	- Armley Forum

Agenda compiled by:
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Area Manager: Steve Crocker
Tel: 395 0966

A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

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APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS

To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)

(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting)

APOLOGIES FOR ABSENCE

EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC

1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.

2 To consider whether or not to accept the officers recommendation in respect of the above information.

3 If so, to formally pass the following resolution:-

RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-

Item No	Ward	Item Not Open		Page No
4			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
5			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct</p>	
6			<p>OPEN FORUM / COMMUNITY FORUMS</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p> <p>It is also intended to submit under this item for information/discussion purposes the minutes of the local community forum meetings. The following Sets of minutes are enclosed:</p> <p>(a) Armley Community Forum meeting held on 21st October 2008.</p>	1 - 4
7			<p>MINUTES OF THE MEETING HELD ON 23RD OCTOBER 2008 AND MATTERS ARISING</p> <p>To confirm as a correct record the attached minutes of the meeting held on 23rd October 2008 and any matters arising from those minutes.</p>	5 - 14

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8	Armley; Bramley and Stanningley;		<p>'I LOVE WEST LEEDS' EVALUATION REPORT</p> <p>To consider a report by the West Leeds Area Manager informing Members of the outcomes following the evaluation of the 'I Love West Leeds' festival for 2008.</p> <p>(Executive Function)</p>	15 - 18
9	Armley; Bramley and Stanningley;		<p>INNER WEST AREA COMMITTEE WELL-BEING FUND UPDATE</p> <p>To consider a report by the Director of Environment & Neighbourhoods to update Members on the current amount of capital and revenue funding committed and available via the Area Committee Well-Being Budget for wards in the Inner West area. The report also seeks approval for new and continuing projects commissioned by the Area Management Team.</p> <p>(Executive Function)</p>	19 - 48
10	Armley; Bramley and Stanningley;		<p>AREA MANAGER'S REPORT</p> <p>To consider a report by the Director of Environment and Neighbourhoods informing Members of progress on a number of projects in Inner West Leeds as determined by the Area Delivery Plan 2008/2011, which is in turn governed by the Area Committees functions and roles as agreed by Executive Board in July 2008.</p> <p>(Executive Function)</p>	49 - 56
11	Armley; Bramley and Stanningley;		<p>COMMUNITY SAFETY ISSUES</p> <p>To consider a report by the West North West Area Manager introducing Inspector Bownass from West Yorkshire Police who will give an update on Community Safety issues in Inner West Leeds over the past eight weeks.</p> <p>(Executive Function)</p>	57 - 58

Item No	Ward	Item Not Open		Page No
12	Armley; Bramley and Stanningley;		<p>EARLY YEARS CAPITAL ALLOCATIONS 2008/2011</p> <p>To consider a report by the Childcare Strategy Implementation Manager informing Members on the capital funding allocations for 2008/2011 that will support the implementation in the Inner West area on the 10 Year Strategy for Childcare and the statutory duties under the subsequent Childcare Act 2006.</p> <p>(Executive Function)</p>	59 - 64
13	Armley; Bramley and Stanningley;		<p>WEST LEEDS ENTERPRISE CENTRE - PROGRESS REPORT PHASE 1</p> <p>To note a report of the West North West Area Manager informing Members of progress with the pilot Enterprise Centre at the CUBIC Business Centre on Stanningley Road, Bramley, Leeds.</p> <p>(Council Function)</p>	65 - 68
14	Armley; Bramley and Stanningley;		<p>WEST LEEDS ENTERPRISE CENTRE - PROGRESS REPORT PHASE 2</p> <p>To consider a report by the West North West Area Manager informing Members of progress with the current funding bid for Local Enterprise Growth Initiative together with European Regional Development Fund (ERDF) in order to deliver a West Leeds Enterprise Centre (Phase 2) which will be a permanent focus for the development of local enterprise in the area.</p> <p>(Council Function)</p>	69 - 72

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15	Armley; Bramley and Stanningley;		<p>COMMUNITY ENGAGEMENT</p> <p>To consider a report by the Director of Environment and Neighbourhoods outlining proposals for community engagement in Inner West Leeds and describes how the Area Committee could engage and involve local residents, enabling them to help shape future Area Committee priorities.</p> <p>(Executive Function)</p>	73 - 82
16	All Wards		<p>REVISED CHILDREN'S SERVICES ARRANGEMENTS FOR MORE EFFECTIVE LOCALITY WORKING WITH FAMILIES</p> <p>To consider a report by the Director of Children's Services providing an overview of the evolution of locality children's trust arrangements and to inform the Area Committee of developments in recent months, confirm the direction of travel for revised arrangements, and seeks Member involvement in ensuring that priorities and actions are relevant and delivered by the Leadership Teams.</p> <p>(Council Function)</p>	83 - 100
17	All Wards		<p>INNER WEST CHILDREN'S AND YOUNG PEOPLE PLAN PRIORITIES</p> <p>To consider a report by the Director of Children's Services outlining the draft city-wide Children's and Young People's Plan (CYPP) framework and priorities and to seek the involvement of the Area Committee in identifying local priorities for children and young people to drive the work of Children's services in this Area Committee area.</p> <p>(Council Function)</p>	101 - 104

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18			<p>DATE, TIME AND VENUE OF NEXT MEETING</p> <p>Thursday, 12th February 2009 at 5.00 p.m. (Venue to be considered).</p> <p>MAP TO TODAY'S MEETING</p> <p>(Map of Venue – Premier Farnells Plc., 150 Armley Road, Leeds LS12 2QQ Attached).</p>	105 - 106

Agenda Item 6



Environments & Neighbourhoods West Leeds Area Management

Armley Community Forum Present:

Date: 21st October 2008

Cllr Harper(Chair), Cllr A Lowe, A Pickering, A Waite, E. Bowes, A. Paul, J. Ashton, D. Boutle, T. Maynard, D Maynard, M. Bruce, A. Willis, M. Peck, K, Lemmy, J. Rowell, Cllr J. McKenna, M. Anderson, S. Hellewell, B. Holmes, JK & JP Newsome, H. Gardiner, B & S Richmond, F. Wasfe, D. Smith, M. Pugh, V. Foster, J. McCarey-Egan, E. Egan, J. R. Macdonald-Cook, N. Conder, G & N Conway, J. Ford and J.Gill.

ACTION

1.00 Welcome

1.01 Cllr Harper welcomed everyone to the meeting

2.00 Apologies

2.01 H Boutle, B Draper, W Davies and G Shaw.

3.00 Minutes of the last meeting

3.01 The Minutes of the last meeting were agreed as a true record.

4.00 Matters arising

4.01 5.01 WNWHL have stated that they are going to be undertaking a day of action in November around the Cedars area. Cllr Lowe stated that the Police would also be undertaking actions in this area as part of a multi-agency approach.

6.01 Anne Waite, Neighbourhood Warden attended this meeting.

7.03 WNWHL have confirmed that the triangle of land behind Kentucky Fried Chicken is not WNWHL's responsibility, discussions regarding this piece of land are being held and will be discussed at a future forum meeting.

7.04 Post meeting, EAT have confirmed that they have inspected the land to the rear of Somerfields. The area is the car parking area behind Somerfield's, there was a small quantity of litter and a fridge freezer on this land. EAT have referred the problem to Streetscene and they have agreed to remove the fridge freezer and litter pick this area.

7:05 A feasibility study is currently being undertaken regarding the one way system.

7:09 Councillor McKenna stated that the concerns relating to trees being felled on Eyres Terrace have been conveyed. Another matter was raised relating to parking problems in this area.

8:04 Highways have inspected Hereford Street (Aviaries) and confirmed that a number of stone flags have been stolen from Arksey Terrace, which is a continuation of Hereford Street. This had already been reported to maintenance who have carried out temporary repairs. Highways stated that there will be a follow up to this, which will probably entail filling the area with tarmac to maintain the footway walking surface. Arksey Terrace is currently listed in the 3 year Planned Maintenance Programme as a proposal for refurbishment in 2010/11. There is no commitment at present to carry out planned maintenance in Hereford Street.

5.00 Community Safety Update and Tension Monitoring – Local Policing Team

5.01 The neighbourhood Police Team (NPT) updated the forum on recent actions undertaken:

- Operation Abbreviation – the operation is to target drugs, prostitution, ASB and curb crawlers. It was reported that the operation is working well, and that they have made over 100 arrests.

Cllr H

- The NPT have uncovered two cannabis farms in Armley. They requested that if people have concerns or suspicions about this in their local area that they should contact them with information.
- 5.02 Concerns were raised about ASB in the Cedars area. The Police stated that they need evidence and statements to aid their work in tackling this problem, information is critical.
- 5.03 Concerns were raised regarding bikers in the Grassmere area; the Police are aware of this issue and requested that residents inform the Police should they have any information relating to this.
- 5.04 Councillor Lowe raised issues relating to the New Wortley estate, one family in particular. The Police stated that they are aware of these issues and are working with multi-agency partners. Further issues were raised about beggars and drinking in the area. Residents raised a need for a DDPO in the area. The Police stated that they have no jurisdiction to move them if they are passively behaving themselves, and they themselves have asked where should they moved onto.
- 5.05 Councillor McKenna raised concerns regarding a music event aimed at students taking place at The Lyric in Armley. Concerns raised related to health and safety implications, specifically relating to emergencies in terms of fire safety, sanitation and drinking water provision. Councillor McKenna is to investigate fire safety checks. Cllr M
- 5.06 Residents in Upper Armley called for 'Cold Calling Zones' around Armley Grange and Grange Hills as residents have been targeted. To be raised with Gill Hunter, Community Safety Officer. GH
- 5.07 Concerns were raised in Moorfield Road, including trial bikes, fires in wheelie bins and gatherings of young people.
- 5.08 An issue relating to the noise levels of trader vans, such as ice cream vans was raised. Councillor Harper referred them to the contact list distributed with the forum agenda, which has the contact number for noise nuisance.
- 6.00 West Leeds Gateway Update**
- 6.01 Michelle Anderson, City Projects, outlined the objectives of the West Leeds Gateway programme and outlined progress on key projects. MA highlighted the importance of improving the built environment, the vitality and viability of Armley Town Centre i.e. Townscape Heritage Initiative (THI) and the Town & District Centre (TDC) scheme, establishing a comprehensive redevelopment plan for the key 'gateway' sites leading to West Leeds and the Town Centre, improving the quality of the existing housing stock and maximising opportunities for the provision of new and affordable housing across a variety of tenure types, improving and maintaining the safety, quality and usability of greenspace and enhancing the green corridors of waterways, improving connectivity into and out of the area for residents and visitors and providing and maintaining an improved variety of employment and skills development opportunities.
- 6.02 Councillors raised concerns regarding the accessibility to the Armley Mills site, and the need to inform and consult Ward Councillors on new proposals and developments.
- 6.03 Residents raised concerns regarding the new private offices that have been built near the entrance to the West Leeds Gateway, in that the majority appear to be empty.
- 6.04 Residents requested whether materials being used in the development works at Stonebridge Mills could be reclaimed and re-used. SH, Planning said that they could pursue reclamation conditions as part of the agreement. SA also agreed to have the plans put up on display in Armley Library. SH
- 6.05 MA talked about the Strategic Delivery Plan she is working on, which will be a five year delivery plan setting out how the regeneration priorities will be achieved. The Plan will also support the WLG AAP, which is still been developed, in response to

consultation earlier this year.

6.06 MA talked about the social and economic aspect of the West Leeds Gateway, for example worklessness and health, which will be led by Area Management and co-ordinated through a new WLG Stakeholder Advisory Board chaired by Cllr Harper.

7.00 Neighbourhood Wardens

7:01 Anne Waite, Neighbourhood Warden, West North West Area Management Team, attended the meeting to provide forum members with an update on the role of a warden in their local area.

7:02 AW explained where the neighbourhood wardens are located in Armley, the role of the neighbourhood wardens and how they link in and form part of multi-agency actions.

7:03 Residents felt that there should be more neighbourhood wardens to cover other areas in Armley. Councillor Harper explained that resources are targeted at priority areas.

8.00 AOB

8:01 Councillor Harper wished to acknowledge Dawn Newsome, of Armley Helping Hands, in recognition of a recently received 'Leeds Citizen Award' for her work in Armley Helping Hands.

8:02 A resident of Brooklyn Avenue raised issues regarding flooded pavements and problems within their street. Councillor Harper invited him to attend one of the Councillor Surgeries to discuss this further.

8:03 A number of residents stated that they had not had a refuse collection this week; Councillor Harper agreed to look into this. **Cllr H**

8:04 A resident raised concerns regarding the road surface of Hall Lane from Brooklyn Avenue to Holy Family School and made a request for double yellow lines opposite Nisa Stores, Hall Lane, Armley. Councillor Harper agreed to look into this. **Cllr H**

9.00 Date & time of next meeting

9.01 **Tuesday 18th November 2008, 7.00pm, Armley One Stop Centre**

Post meeting e-mails to Alan E Robinson, Senior Engineer Traffic West, Highways Services, in reference to 8:02:

Alan

This was raised, yet again, at the Armley Forum and I was told that little has been done to improve the surface despite requests from both Cllr Lowe and myself over the last 3 years. I am told that the footpath was resurfaced 2 or 3 months ago, but nothing was done to fill in the holes in the road, which collect water and are a hazard to pedestrians.

My constituent believes that cars parking on the pavement on the opposite side of the road to Nisa Stores may be causing damage. They certainly cause obstructions for pedestrians and for buses on this well used route.

It might be worthwhile to investigate yellow lining at this point.

Mr xxxx can be contacted on xxxxx and he would be able to show you where the hazards are.

I would be grateful if you would investigate this complaint and advise me please

Best wishes

Councillor Janet Harper

**Post meeting e-mails to Glenn Maude, Principle Area Manager, Streetscene Services
in reference to 8:03:**

Glenn

I was told at the Armley Forum that the Bin Yard at 22 Cedar Place is, yet again, full of rubbish. I know that enforcement action is being considered, which I would support on this occasion.

Please keep me informed of action.

Thanks

Councillor Janet Harper

Glenn

I was told that the bin men failed to empty the bins on the Armev Granges on Monday.

Can you please ensure that they have been attended to this week.

I am sure there was a good reason.

Best wishes

Councillor Janet Harper

WEST (INNER) AREA COMMITTEE

THURSDAY, 23RD OCTOBER, 2008

PRESENT: Councillor J Harper in the Chair

Councillors T Hanley, A Lowe and
J McKenna

Co-optees H Boutle - Armley Forum
M Pugh - Armley Forum
S McBarron – Bramley & Stanningley Forum

33 Apologies for Absence

Apologies for absence were received on behalf of Councillor Denise Atkinson. It was reported that Councillor Atkinson's health in general was quite good but was still receiving a large amount of medical treatment. The Chair requested that the Area Committee's best wishes be passed on to Councillor Atkinson.

It was also reported that Councillor Taggart may be arriving late to the meeting.

34 Declaration of Interests

The following interests were declared at the meeting:

Councillor T Hanley declared a personal interest in his capacity as a Member of Bramley Elderly Action (Update on Projects funded from the Well-Being Budget – Agenda Item 13 – Minute 43 refers).

Councillor Harper declared a personal interest in her capacity as a Vice Chair of West Leeds Gateway Board (West Leeds Gateway Regeneration Programme Update - Agenda Item 15 – Minute 45 refers).

Councillor J McKenna declared a personal interest in his capacity as:

- (a) A Panel Member of West Outer Area Panel – West North West Homes (Community Safety Annual Report – Agenda Item 8 – Minute 39 refers) and (Intensive Neighbourhood Management – Agenda Item 14 – Minute 44 refers).
- (b) An employee of Armley Helping Hands (Area Manager's Report – Agenda Item 10 – Minute 42 refers) and (Update on Projects funded from the Well-Being Budget – Agenda Item 13 - Minute 43 refers).

Councillor A Lowe declared a personal interest in her capacity as:

- (a) A Director of West North West Homes (Community Safety Annual Report - Agenda Item 8 - Minute 39 refers).
- (b) A Member of Leeds Voice and a member of Leeds Credit Union (Intensive Neighbourhood Management - Agenda Item 10 - Minute 44 refers).

35 Open Forum / Community Forums

The Chair made reference to the provision contained in the Area Committee Procedure Rules for an Open Forum session of up to 10 minutes at each ordinary meeting of an Area Committee to allow members of the public to make representations or to ask questions on matters within the remit of the Area Committee. On this occasion, no members of the public were present.

Members noted the draft minutes of the Community Forum meetings held on 16th September and 25th September 2008. Councillor Hanley and Stephen McBarron (Co-optee) informed the meeting that the minutes of the Bramley & Stanningley Forum were not a true record of the meeting and that some important issues had been omitted. Councillor Hanley was also concerned that on numerous occasions he had requested his comments be minuted. The West North West Area Manager informed the meeting that these were not verbatim minutes but that he would investigate the issues raised by Members.

RESOLVED -

- (a) That the minutes of the Armley Community Forum meeting held on 16th September 2008 were also submitted for information and noted.
- (b) That the minutes of the Bramley & Stanningley Community Forum meeting held on 25th September 2008 were also submitted for information and noted.

36 Minutes - 18th September 2008

RESOLVED - That the minutes of the meeting held on 18th September 2008 be confirmed as a correct record.

37 Chair's Comments

The Chair and those West Inner Area Committee Members present agreed that any future agenda for this Area Committee were to consider the Well-Being Budget report as the first report item on the agenda. It was felt that often applicants were asked to attend the meeting to answer any questions Members may have and it was unfair to impose on their time having to sit through numerous agenda items. It was also felt that often a Member of the Area Committee may need to leave the meeting early to attend another important meeting and there was a possibility the meeting would become inquorate.

The West North West Area Manager noted Members request for future West Inner Area Committee agenda.

Draft minutes to be approved at the meeting
to be held on Thursday, 11th December, 2008

38 Inner West Area Committee Well-Being Fund Update

The Director of Environment and Neighbourhoods submitted a detailed report providing an update on the current amount of capital and revenue funding committed and available for the 2008/2009 financial year.

Alison Pickering, Area Management Officer presented the report and, together with Steve Crocker, West North West Area Manager responded to Members' questions and comments.

Andy Scanlan, West Leeds Sport Development Officer introduced his application for funding for the West Leeds Development Programme (Inner West). Members generally felt that this activity was essential for the area but expressed their concern that the Area Committee were now expected to fund such a core activity of the Council (Resolution (b)(ii) below refers).

The Chair expressed concern that the Area Committee were now regularly being called upon to fund the Council's core activities. Members felt that they were being put in a compromising position when being asked to consider core activity applications as they obviously want to support the young people of West Inner Leeds and get them the best facilities for the area.

Charmaine Howell, Community Development and Centre Manager introduced her application for funding. (Resolution (b)(iii) below refers).

During consideration of the above application Members expressed their delight that the New Wortley Community Centre had made a considerable impact on the West Inner area and that other partners had relied on the use of the centre as a launching pad. It was implied that the New Wortley Community Centre had played a significant part in lowering the crime statistics for the area. Councillor Lowe referred to the crime statistics mentioned earlier at the Open Forum meeting on Community Safety when it was stated that the crime statistics for Armley were 50% more than the crime statistics for Bramley. Councillor Lowe asked Acting NPT Inspector Jon Glennon how much of the 50% crime statistics were for the New Wortley area. In response, Inspector Glennon informed the meeting that he would have to request a separate analysis on the crime statistics and would shortly supply Area Committee Members with that information.

A representative from the Sri Guru Nanak Sikh Temple Armley introduced his application for funding. (Resolution (b)(v) below refers).

Steve Crocker, West North West Area Manager informed the meeting that the Temple had already acquired a £100,000 charity loan towards the proposed refurbishment works for the Temple.

(Note – That all applicants who presented their applications left the room whilst Members of the Area Committee made their decision for each application for funding).

The Chair thanked the applicants for their attendance.

RESOLVED –

- (a) That the current amount of Revenue Well-Being fund available for 2008/09 is £21,469.94 and Capital Well-Being fund is £92,400 be noted.
- (b) That the following decisions be taken in respect of new projects and requests for funding from the Well-Being Budget contained in appendices attached and listed in Paragraph 3.1 of the submitted report:
 - (i) Moorside Pitch adjacent to Moorside Community Centre – Approved - £20,000 (Capital).
 - (ii) Inner West Community Sports Programme – Approved - £6,000 (Revenue).
 - (iii) Community Development Worker – Approved - £10,000 (Revenue).
 - (iv) Town Centre Manager for Armley – Approved - £20,000 (2009/10 Revenue) subject to appropriate funds being available.
 - (v) Sikh Temple Refurbishment – Approved - £10,000 (Capital).
- (c) That the list of Small Grants made since the last meeting as set out in Paragraph 3.3 of the report, be noted.

39 Community Safety Annual Report

Acting NPT Inspector Jon Glennon of the North West Divisional Community Safety Partnership introduced NPT Inspector Mark Bowes the replacement Neighbourhood Policing Team Inspector for Inspector Mohammed Anwar. The Chair welcomed the new NPT Inspector on behalf of the West Inner Area Committee.

The North West Divisional Community Safety Partnership submitted a detailed report and Inspector Glennon, together with Gill Hunter, Community Safety Co-ordinator gave an extensive update on the following:

- (a) Multi-agency ward based sub groups and activities;
- (b) Performance of the North West Police Division and Ward crime statistics;
- (c) An update on Neighbourhood Wardens and Police Community Support Officers (PCSOs) activity and;
- (d) the Police Operations from 1st July 2007 to 30th September 2008.

Appended to the report was an extensive document on the Performance Framework Strategic Plan for 2008/2011 for Members information and comment.

It was reported that the ward crime figures for the West Inner area were very positive from the Police point of view as the figures in all areas were down significantly in some areas. It was recognised that there was still a need to address the problem with burglaries in the area. The Inspector informed the meeting that there were two current operations running at the moment to try to tackle the burglary issues especially in the Little Scotland area.

The Inspector gave a brief update on the numerous Operations planned in the near future across the Inner West area during the dark nights especially with Christmas approaching and Bonfire Night. One operation in particular in partnership with the Standards Office tackling the issue of adults purchasing alcohol from Off-Licences and Public Houses for people under age.

In summary, the main issues raised were:

- Concern that the Ward crime figures for Armley (3861) – 2007/2008 had not even reduced to those figures stated for the Bramley area (3739) in 2004/2005 (as detailed in the graph at paragraph 2 of the submitted report). In response, the Inspector informed the meeting that this could be due to the fact that Armley houses more private rented properties with short term tenancies, leaving many residents unregistered. It was felt that there is a need to establish a database for local private landlords in the area who usually house short term tenancies.
- Concern was also expressed that the figures for criminal damage in the Bramley area had dropped significantly, yet the figures for Armley had not been so successful. Members suggested that similar operations to those carried out in the Bramley area to tackle criminal damage be carried out in the Armley Ward.
- Members sought clarification of the future of the Neighbourhood Warden service for the Inner West area as it was felt that this partnership needs to remain effective in the area. In response, the West North West Area Manager informed the meeting that future Neighbourhood Renewal funding for the Neighbourhood Warden service would not be as much and that within West Leeds area a number of these Wardens were funded through the central pot. The Area Manager informed the meeting that various options were being considered on the future of the Neighbourhood Warden service and that he would keep them informed.
- Members felt that it was obvious that the youth service provision provided in the Bramley area was far more superior and clearly this had an impact on the criminal damage statistics. Members requested that the Chair write to the Leader of the Council and John Paxton, Head of Youth Service regarding the inadequate Youth Service presently being provided in the Armley Ward and that he be invited to the next West Inner Area Committee meeting to give a briefing on youth service provisions in the Armley Ward.

Gill Hunter, Community Safety Co-ordinator informed the meeting that she is currently looking into youth work partnership for the area and making suggestions to concentrate on provisions for the hot spot areas, especially

within the Armley Ward. Inspector Glennon informed the meeting that the NPT work closely with the Youth Officers but there are certain areas where it is very difficult to engage with.

RESOLVED –

- (a) That the contents of the report and the appendices on the Performance Framework Strategic Plan 2008/2011 be received and noted.
- (b) That the Chair write to the Leader of the Council and John Paxton, Head of Youth Service regarding the inadequate Youth Service presently being provided in the Armley Ward.
- (c) That the Head of Youth Service be invited to the next meeting of this Area Committee to give a briefing on youth service provisions in the Armley Ward.

40 Early Years Capital Allocations 2008/2011

(This item was deferred for consideration at the next West Inner Area Committee meeting).

41 Leeds Colleges Merger - Consultation

The West North West Area Manager informed Members of the Executive Board's endorsement of the proposed merger of the City's three largest colleges, namely Leeds Thomas Danby, Leeds College of Technology and Park Lane College which will result in the creation of a new single institution to be known as Leeds City College.

Paul Forbes, Leeds Skills Council Director for Leeds gave a short presentation informing the Area Committee of the progress made, setting out the rationale for the merger and gave a summary of the outcome of the extensive consultations which had been held over the past few years.

It was also reported that following a review of college provision in Leeds it had been concluded that some of the current college accommodation in Leeds was no longer fit for purpose and there was a duplication of provision. There was also a need to raise post 16 educational achievement and increase numbers of students progressing to higher education.

The Area Committee were also informed that a Strategic Board comprising the Governors from the Colleges and an independent Chair was to be established in November 2008. Initial proposals had also included Joseph Priestly College and Leeds College of Building and they had not opted to form part of the proposed Leeds City College. It was also reported that the Learning Skills Council would be committing 100% funding towards the merger.

Members were concerned that further education in West Leeds is poor and it was felt that the proposed College would be better placed in West Leeds as there will soon be an appropriate vacant site.

RESOLVED –

- (a) That the report be noted.
- (b) That a further report be submitted on the outcome of the accommodation/estates review of the new College once completed in 2009.

42 Area Manager's Report

The West North West Area Manager submitted a report providing an update on a number of initiatives and projects within the Inner West Leeds Area Delivery Plan relating to Community Centres, Neighbourhood Management, Regeneration and Conservation Area Reviews with the Inner West area.

The Area Manager reminded Members of the consortium of Inner West community centres as there are issues with the funding of individual community centres. It is felt that by establishing a consortium there may be a chance that the West Inner Area Committee could get more for their money. Members were informed that a further report on this matter was to be submitted to a future meeting.

The Chair reported that Stuart Firth from the Strawberry Lane Community Centre had received a special award and that out of the four awards two were issued for the Armley area and one for the Pudsey area. The Chair, on behalf of the Area Committee congratulated everyone who work so well in the West Inner community.

RESOLVED – That the progress of the various projects outlined in the report be noted and that it be confirmed that Members of this Area Committee continues to support the projects.

43 Update on Projects Funded from West Inner Well-Being Budget April 2007- March 2008

The Director of Environment and Neighbourhoods submitted a report to update Members on progress of the revenue and capital projects commissioned for the financial year 2007/2008 and approved to receive Well-Being Funding from the West Inner Area Committee. The report also described how funding was allocated across key priorities of Community Safety, Streetscene, Young People and Community Engagement and consultation across both the Armley and Bramley & Stanningley Wards.

Rebecca Boon, West Leeds Area Management presented the report and responded to Members' questions and comments. It was pointed out that there were a couple of outstanding projects relating to Local Futures (Access 2 Employment) and the Officer report that she was still having discussions with Skills and Mind, and Job Centre Plus, therefore, the project still needs to come to a conclusion.

The Chair congratulated Rebecca Boon for an excellent job well done.

RESOLVED – That the contents of the report be noted.

44 Fairfields Safer Stronger Communities Update

The West North West Area Manager submitted a report to brief the Area Committee on the outputs and achievements from funding for 2007/2008, the indices of Deprivation rankings for 2007, and revenue funding and proposals for 2009/2010.

Alison Pickering, West Leeds Area Management presented the report and responded to Members' questions and comments.

Councillor Hanley reinforced what the officers had reported and informed the meeting that he had always thought that the Fairfields was going to be his biggest challenge in Bramley & Stanningley Ward. He reminded Members of the visit to the area from the Prime Minister which resulted in a young child being invited down to No. 10 Downing Street where she sat and talked to the Prime Minister. Much of what was discussed has been happening such as housing repairs, Community Centre/Sure Start, Nursery money etc. but informed the meeting that there is still a great deal more to do in the area.

The Chair reminded the Area Committee that as former Chair of Bramley Sure Start she was well aware that Sure Start had made a big impact on the Fairfield community and that the Government had contributed in establishing this Resource Centre. The Chair reported that Leeds City Council were now challenging Sure Start over the ownership of the building. It was felt that the building would serve the community better if it was owned by the voluntary sector.

RESOLVED –

- (a) That the contents of the report be noted.
- (b) That this Area Committee continues to support the scheme through the proposals outlined in the submitted report into 2009/2010 utilising the available funding for the estate through the Safer Stronger Communities Funds.
- (c) That this Area Committee fully supports Bramley Sure Start to continue to run the Fairfield Resource Centre (which includes Fairfield Community Centre) as a charitable trust, it is felt that the local community would benefit from the building being kept in the voluntary sector, especially as this area is ranked in the top 3% of deprived Super Output Areas in England and Wales.

45 West Leeds Gateway Regeneration Programme Update

The West Leeds Gateway Board submitted a report to update the Area Committee on the progress made on key project activity relating to the regeneration of the West Leeds Gateway (WLG) and to note the proposed new governance arrangements for the West Leeds Gateway Board intent on creating a robust structure to take forward the regeneration scheme.

Michelle Anderson, Regeneration Project Officer, presented the report on the proposed new structure of the West Leeds Gateway Board which was appended to the report for information.

RESOLVED - That the contents of the report be noted.

46 Date, Time and Venue of Next Meeting

Thursday, 11th December 2008 at 5.00 p.m. (venue in the Bramley area to be arranged).

(The meeting concluded at 11.50 a.m.)

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Originator: Jane Earnshaw

Tel: 0113 263 8556

Report of the West Leeds Area Manager

Outer West Area Committee

Date: 11th December 2008

Subject: 'I Love West Leeds' Evaluation Report

Electoral Wards Affected:

**Armley
Bramley and Stanningley**

Specific Implications For:

Ethnic minorities
Women
Disabled people
Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

1.0 Purpose Of This Report

The purpose of this report is to inform the Inner West Area Committee on the outcomes following the evaluation of the 'I Love West Leeds' festival for 2008.

2.0 Background Information

The aims of the 'I Love West Leeds' festival are to provide a high profile event for west Leeds; create a festival to reflect, raise the profile and positively acknowledge the area; create a festival involving local people from all generations and involve and support local artists in the festival.

Interplay successfully received funding in 2008 to deliver the 'I Love West Leeds' festival for 2008. Funding was received from the Outer and Inner West Area Committees and match funding was received from the Arts Council England, Neighbourhood Renewal Fund, Routemap, Engage, Awards for All and Interplay and match business donations were received in the form of equipment loans that would otherwise have to be hired. The total cost of the festival over the four years was £396,494.

2.1 38 Events in 2008 included:

- Film screenings and a movie drive-ins
- Special commission - Armley the Musical
- Brief Encounters – involving 2,500 people
- Festival Day at Armley Mills
- Special commission - Pride of Place Exhibition at Bramley Morrisons and book.
- Roller disco
- Entire School Event at Wortley High School
- Special commission - The Traveling Ice-Cream Van show

2.2 The following festival outputs for 2008 were achieved:

- 15,000 total audience figures in 2008 (up from 4500 in 2005);
- 3,800 direct active participants in activities (up from 1200 in 2005);
- 124 artists/practitioner given paid employment, supporting the west Leeds Creative economy;
- Over 50 volunteers, of which there were nine work experience students and one placement from Leeds College of Art & Design degree course;
- 17 schools worked with across the five wards. Primaries: Armley, 5 Lanes, Bramley St Peters, Valley View, Raynville, St Batholomews, Farsley Farfield, Castleton, Summerfield, St Josephs RC, Calverley C of E, Tyersal and Whitecoat. High Schools: West Leeds, Wortley, Priesthorpe and West Leeds Silc.
- Community centre involvement from New Wortley, Fairfield, New Farnley, Hillside, Lancastrian School Room, Bramley;
- and a special radio project run from the Wythers House in partnership with Connect Housing.

3.0 Main Issues

Financial stability. - The Festival is generously supported by both the Inner and Outer West Leeds Area Committees who for the last four years have worked together across the wards for the benefit of the entire community of West Leeds. This financial input has enabled match funding to be levered in from external funders, trusts and foundations to the tune of £147,630 over the four years. This support from local authority is seen by Arts Council England as key to the success of festival applications to their G4a fund.

Festival Governance. - The Festival is governed by Interplay, a professional Arts Organisation based in the local community since 1969. Interplay is a company Limited by Guarantee and a registered Charity, it is answerable to a board of Trustees that includes professional arts, business and education specialists. The festival direction and content is overseen by a Festival Director in consultation with artists and stakeholders including representatives from Schools, community groups, WLAM, artists and local residents. This process will now also include the culture champions from both the inner and outer committees.

3.1 Coming up for 2009...

- Who is the creative economy? A documentary style project unearthing the hidden professional creative talent of West Leeds.
- Marat Sade – A new festival commission set around Leeds Prison working with community actors and hopefully including a performance in the Gaol itself.
- Bramley Baths underwater film screening!
- Migration photography exhibition.
- Wortley/West Leeds High schools merger project.
- West Leeds Library project in partnership with library service.

- West Yorkshire Playhouse partnership. Dust – a new community play by WYP about the Armley Asbestos story. Play to premiere at the festival before going on to the Playhouse Courtyard Theatre.
- Orchestra for older people – working with older people across West Leeds in a new music group to perform at the festival.
- Festival day – working with Farsley Youth Development Project.
- And favorites such as roller disco, book swap etc.

4.0 Implications For Council Policy And Governance

The festival contributes towards the Leeds Strategic Plan through increased engagement in the arts, increased use of public libraries and museums and increased participation in cultural activities and young people’s participation in positive activities.

The festival also contributes towards the Local Area Agreement through ‘promoting a sense of belonging and pride in local neighbourhoods to build cohesive communities’, towards the Every Child Matters outcomes, and the Inner West Area Delivery Plan, which seeks to ‘enable more people to become involved in sport and culture by providing better quality and wider ranging activities and facilities’.

5.0 Legal And Resource Implications – The funding given by Area Committee acts as match to lever in the further funding necessary to run the festival. Each pound from Area committee has levered in two pounds in match funding. Continuation of funding at the present level will enable the completion of the fifth festival to the level of the previous four and the process of planning the sixth festival to begin. A minor reduction in funding of up to 5K per committee would enable the completion of the fifth festival and then the festival would cease. A severe reduction in funding would leave Interplay under resourced to complete the fifth festival in 2009.

6.0 Conclusions – The festival has created a strong brand over the past four years that has become respected and envied across the city. As well as the large-scale involvement of participants and audience across five wards, the festival has had a major influence on the creative economy in west Leeds, supporting artists and creatives to develop and investing in retaining talent in the area. A full festival briefing will be sent to each councilor individually by the festival.

7.0 Recommendations – Continuation of financial support, a request for £25,000 Well-Being Funds from the Inner West Area Committee is referred to in the Inner West Area Committee Well-Being Fund Update on this agenda.

Background Papers

- No background papers

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Report of the Director of Environment and Neighbourhoods

Inner West Area Committee

Date: 11th December 2008

Subject: Inner West Area Committee Well-Being Fund Update

Electoral Wards Affected:
Armley
Bramley & Stanningley

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

This report provides details of the amount of well-being capital and revenue funding available for the financial year 2008-2009, and an update on commitments already made. Members are asked to note this information, comment on any new applications and consider them for approval.

1.0 Purpose of This Report

1.1 This report seeks to update members on the current amount of capital and revenue funding committed and available via the Area Committee Well-Being Budget for wards in the Inner West area. It seeks approval for new and continuing projects commissioned by the Area Management Team.

2.0 Background Information

2.1 The capital and revenue allocation for 2008-09 for Inner West is:

Capital Allocation 2008-2009	£ 72,512
Revenue Allocation 2008-2009	£ 150,440.00

2.2 Currently the amount of Revenue Well-Being fund available for 2008/09 is £6,207.32 and Capital Well Being is £82,600.

3.0 New applications for Well-Being Funding.

3.1 The following applications have been received for this Area Committee, detailed information regarding each application is attached as Appendices 1-5.

LARGE GRANTS					
Project Title	2008-09	2009-10	2010-11	Capital or Revenue	Appendix
Lighting Scheme to Houghley Gill	£15,000			Capital	1
I Love West Leeds Festival	£1,000	£24,000		Revenue	2
Vehicle Burglary Initiative	£2,294.88			Revenue	3
Grass Cutting at Holdforth Place	£2,500			Revenue	4
Summer Bands in the Park		1,200		Revenue	5

3.2 To date £20,000 of Revenue and £20,000 Capital has been allocated from the Well-Being Fund for the financial year 2009-2010.

3.3.

SMALL GRANTS	
ORANISATION	AMOUNT
Charlie Cake Community Baking	£494.68
Russian Xmas	£500.00
Total of Small Grants	£994.68
SKIPS	
None	£00.00
Total of Skips	£00.00

3.4 The Small Grant budget approved for 2008-09 was £10,000, and there is £5,443.36 remaining. With regards to skips, of the £2,500 approved there is £1,020 remaining.

4.0 Implications for Council Policy and Governance

4.1 Well-Being projects support the actions contained in the Inner West Area Delivery Plan. Ward Members have been consulted on the Inner West Area Delivery Plan for 2008-11 and on the projects commissioned to deliver improvements to the area. The Area Delivery Plan contributes to the priorities of the Departmental, Council and Corporate Plans by aiming to create better neighbourhoods and confident communities.

5.0 Legal and Resource Implications.

5.1 The financial resource implications of well-being projects will be processed through the Area Management's well-being budget. Staff resources will be provided by Area Management and partner agencies.

6.0 Conclusions

6.1 The well-being fund provides financial support for key projects in the Inner West Area.

7.0 Recommendations

The Area Committee is asked to:

- a) note the financial status of the Well-Being Budget, capital and revenue.
- b) comment upon and approve where appropriate requests for funding for large grants, small grants and skips.

Background Papers

- No background papers

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Inner West Area Committee Well-being Fund
Commissioning of Service

Appendix 1

Project Name: Provison of Lighting Columns to Houghley Gill

Lead Organisation: LCC City Development (street lighting)

Project Delivery - How will the project be delivered? (list any partners involved in the project):

West Yorkshire Police
Community Safety Co-ordinator
Parks and Countryside

Outcomes (summarise the main outcome/output/benefit the project will achieve):

The main outcome of this project is to improve the safety of local people and school children using the access route and also to deter criminal activity affecting residents living close to the Gill. Environmental crime and criminal activity would also be addressed.

Recent consultation has been carried out and out of 100 questionnaires that were distributed, 47 have been returned. The results show that 37 out of those 46 residents feel it is necessary for lighting in Houghley Gill and 9 do not.

The Neighbourhood Warden also conducted a survey speaking to people using the Gill. 7 out of the 8 people spoken to were in favour of the lighting proposals. However, 3 of these 7 had already completed the questionnaire.

Many residents who feel there is a need for lighting have been subject to various crimes and anti-social behaviour. The kinds of incidents highlighted to substantiate the need for lighting the Gill are listed below:

Fencing stolen
Attempted burglary
Garden shed broken into
House burglary
Garage break in
Vehicle theft/damage/burnt out cars
Motorbikes being ridden up and down the Gill
Wheelie bins stolen and burnt out
Fly-tipping

Lighting recently installed near Bramley Park has increased home security, reduced car crime and provided safer walking areas. Therefore local residents feel, lighting would be a beneficial for Houghley Gill.

The initiative is supported by the Police who state that if lighting was installed it would definitely be a positive action and impact on reducing crime and anti-social behaviour and would not be detrimental to the area.

Identify which geographic areas will benefit:

Houghley Gill is geographically located in Armley Ward but is close to the Bramley and Stanningley ward boundary.

Project Cost . Please indicate;

How much will the project cost. (please list all partners and their contributions)

Funding of the project would need to be explored with LCC PFI who have already indicated that they would be prepared to fund 50% of the costs. From earlier discussions and site visit the amount suggested would be roughly in the region of £30,000. The remainder of £15,000 would need to be explored via the wellbeing funding through capital.

Total Cost of the project is : £30,000

Inner West Area Committee - £15,000 is requested from the Well Being Capital Fund.

The account is held in the name of ; LCC FAO Tony Walton Merrion House

Approved
Date

Not Approved
Date

Please return this form to Rebecca Boon, West Area Management Team, Pudsey Town Hall, Lowtown, Pudsey, Leeds, LS28 7BL or via email to rebecca.boon@leeds.gov.uk

Street Lighting Consultation – Houghley Gill

Purpose of the Report

The purpose of the report is to outline the findings from recent consultation undertaken with residents to ascertain their views on whether or not lighting should be installed down Houghley Gill.

Findings

Out of 100 questionnaires that were distributed, 47 have been returned. The results show that 37 out of those 46 residents feel it is necessary for lighting in Houghley Gill and 9 do not. Unfortunately one resident also did not say whether or not they were in favour of the proposals.

The Neighbourhood Warden also conducted a survey speaking to people using the Gill. 7 out of the 8 people spoken to were in favour of the lighting proposals. However, 3 of these 7 had already completed the questionnaire.

Many residents who feel there is a need for lighting have been subject to various crimes and anti-social behaviour. The kinds of incidents highlighted to substantiate the need for lighting the Gill are listed below:

- Fencing stolen
- Attempted burglary
- Garden shed broken into
- House burglary
- Garage break in
- Vehicle theft/damage/burnt out cars
- Motorbikes being ridden up and down the Gill
- Wheelie bins stolen and burnt out

Other comments include the Gill being used as an escape route and youths climbing over garden fences to use the garden as a cut through. Overgrown grass needs to be cut at the entrance to the Gill and near to the Gill and fly-tipping is being experienced. Residents also feel lighting would make the Gill feel safer for all. Children from the high school particularly would benefit because they use it both in the morning and afternoon. Blocking up some of the access paths to the Gill would be beneficial - particularly the one at the end of Wyther Park Hill since the path to it is not safe.

A couple of residents living on Westover Road in Bramley highlighted how the lighting recently installed near Bramley Park has increased home security, reduced car crime and provided safer walking areas. They, therefore, feel lighting would be a beneficial for Houghley Gill.

Residents against the lighting have highlighted issues such as lighting a highly vegetated environment would be patchy and be more dangerous than its current unlit state. It may also have a negative effect in encouraging people to believe that

Houghley Gill was safe at night. Anti-social behaviour and vandalism can only be reduced by denying access i.e. blocking off right of way, which does not have to exist now the development has precedence in the area.

There is also a need to remove some of the trees and reduce the height of others, thereby creating more natural light. Lighting would also not prevent people from hiding in the shadows.

Some residents both in favour and against do point out that should lighting be installed it would need to be vandal proof. Many years ago the Gill did have lighting, but this had to be removed due to vandalism. Some residents expressed concern that lights may encourage youths to hang around in the Gill encouraging them to drink and commit anti-social behaviour, causing more upset for residents.

Two replies on behalf of Friends of Houghley Gill were against lighting and highlighted concerns about people being able to hide in the shadows, the lighting encouraging an increase in fly-tipping, encouraging groups to congregate at night, lighting pollution being an issue for the bat population, Police vehicles not having easy access to the Gill, the Gill being unsafe for anyone walking at night lit or unlit and unsafe for children anyway.

One resident, on behalf of Friends of Houghley Gill, states that everybody the group has spoken to has requested improved lighting at the top of the Gill in the area of the public street where the bottom of Houghley Lane meets the entry to Houghley Close. A street lamp which used to be there was removed at the time of the building of the Kings Approach estate. The grass verges are also in need of cutting.

The Police are fully supportive of the proposal. They feel that it will enhance the area for residents and will certainly be a deterrent to anyone considering any criminal activity within the area. The officers also strongly believe that any lighting in the area would have a positive effect on deterring groups from congregating, and thus reducing the instances of anti-social behaviour in the area. The Gill in the past has also provided shelter/cover for offenders who are attempting to evade arrest and, therefore, this would also be reduced if the introduction of lighting was to go ahead.

The feeling from the officers is that if the lights were to be installed it would definitely be a positive addition, rather than be of any detriment to the area.

A proposal was raised at the last meeting of the Wyther Improvement Group held on 1 September 08 with partner agencies and ward members seeking their views on lighting for Houghley Gill and they overwhelmingly support lighting of the Gill to improve safety in the area.

Funding

Funding of the project would need to be explored with LCC PFI who have already indicated that they would be prepared to fund 50% of the costs. From earlier discussions and site visit the amount suggested would be roughly in the region of £30,000. The remainder of £15,000 would need to be explored via the wellbeing funding through capital.

Recommendation

The findings from the consultation demonstrate, there is an overwhelming view that lighting would benefit the local community therefore a positive response to install lighting in the Gill. There are some reservations raised in relation to concerns about vandalism, and youths congregating should the Gill be lit, however this would need to be taken into consideration and monitored should the scheme be approved.

Gill Hunter
Area Community Safety Co-ordinator

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Inner West Area Committee Well-being Fund
Commissioning of Service

Appendix 2

Project Name: I Love West Leeds Festival 2008

Lead Organisation: Interplay

Project Delivery - How will the project be delivered? (list any partners involved in the project):
The I Love West Leeds Festival is delivered by Interplay using a Festival Director dedicated to the post of delivering the festival. The festival has a group of advisors that includes representatives from Interplay, West Leeds Area Management Team, Out of School Activities (Youth Service) & Wortley High School.

Festival projects will be delivered in partnership with community and statutory organisations across west Leeds, including schools, older peoples groups, parks and countryside, museums and galleries and local businesses.

The festival is also currently developing partnerships with other commissioners of new work including the West Yorkshire Playhouse.

Project Summary (include a brief description of the main activities, why the project is needed and links to key priorities):

Background

The 2008 festival and its projects grew in status once again from the previous year. New commissions continued in the ongoing ethos of making the everyday unusual and we have developed a strong reputation in producing high quality projects and events in quirky but accessible packages. Press again was up on the previous year with 14 articles over a four week period.

ILWL 2009 seeks funding from the Inner West Area Committee towards the festival director post and 2009 festival projects. These projects will bring together artist commissions with youth & community work. All festival projects work continue the ethos of idea of "making the every day unusual".

The festival makes every effort to ensure that projects take place in all wards across West Leeds. Some of the projects cross both Inner and Outer West, as such the festival requests only part funding toward the cross boundary projects.

Need

The festival projects aim to work with a broad cross section of the West Leeds community in the spirit of an intergenerational arts festival. The Festival offers local people from West Leeds the opportunity to participate and perform in inspirational arts projects, and for all the people of West Leeds to experience high-quality arts on their doorstep. The 2008 festival had participation figures of 3834 for people actively participating in an activity and audience figures of over 15,000 for the fortnight. Festival day at Armley Mills took place in appalling weather and still 2000 people were counted through the gates!

Interplay has particular expertise in working with disadvantaged young people and these groups will be targeted for specific projects with help from Schools/Youth Service/Positive

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Activities for Young People and Youth Offending Service – in the past these young people have played an active role in delivering the festival radio station.

Local and Regional Priority

On an Area level, the Festival and its projects support the LSP, ADP & LAA in the following ways:

The festival directly contributes to:

- Increased engagement in the arts (NI 11) through all festival projects
- Increased use of public libraries directly through festival projects such as those with Pudsey library & the mobile library bus (NI 9)
- Increased visits to museums (NI 10) to Armley Mills (2000 visitors in 2008 alone plus 2 previous projects at the mills)
- Increased young people's participation in positive activities (NI 110) through the festival radio station, festival day, brief encounters, festival day at Wortley High, work placements, casual labour and attendance at other festival events.
- Increased participation in cultural activities through engaging with all our communities (LSP - P1)

Attending festival events can also contribute to:

- Increasing the % of people who believe people from different backgrounds get on well in their local area (NI 1).

“The festival was a great way of bringing together people from all sorts of cultural and socio economic backgrounds all in one day” - Nina Baptiste. Keeper, Armley Mills

- Increasing the % of people who feel they belong to their neighbourhood (NI 2).

“I'm proud to be part of a community that can host the I Love West Leeds Festival, since I'm convinced that it creates a space where different people in the area – artists or not – can enjoy the innovative area-specific work that comes out of west Leeds.” Boff Whalley. Writer and musician.

And by supporting Interplay to deliver the festival WLAM is contributing to:

- Creating an environment for a thriving third sector (NI 7).

The Festival and its projects also support the Every Child Matters Agenda in the following ways:

Enjoy and Achieve

- Opportunity to participate in arts activities.
- Opportunity to work alongside professional artists.
- Opportunity to gain accreditation for involvement.
- Opportunity to take ownership and direct activities.

Positive Contribution

- Work experience and volunteering opportunities.
- Generating own radio programmes, questioning local politicians.
- Showcase events across West Leeds raising the local profile and positive activity of local young people.

Stay Safe

- Intergenerational projects decreasing fear and increasing communication and understanding across generations.
- Community pride and cohesion.
- Raising self-esteem and resilience.

- Opportunity to share experiences and mix with peers and local people from different backgrounds.
- Trying new things and raising aspirations leading to re-engagement.

Feedback on last years festival.

“A wonderful idea – the festival has events you actually want to go to!”

“The drive-in movies are a fab idea! Brief Encounters were great too! As was the full event at Armley Mills”

“I think this is a dead good idea. Lots of people think its a bit rubbish and nothing happens here but you’ve shown that’s not true”

“what a brilliant event – Arts – Heritage – Education – Creativity – what more can west leeds ask for – fabulous – loved it!!”

Project Activities

Festival Director – 25K

The festival is now in its fifth year and has grown significantly in size and profile since 2005. In order to continue the momentum of the festival, it is proposed to continue to employ a festival director for a 12-month post from Feb 09 through to Jan 10. This will see the delivery of the 09 festival and keep the director in post for the fundraising period in autumn/winter for a proposed 2010 festival. The presence of a year round postholder ensures greater consultation and involvement of local people, increasing and strengthening partnerships with local organisations; a greater potential to fundraise and secure local business sponsorship.

Festival Commissions and community-projects – 25K

These projects form the main body of the festival The commissions will be cross art form to facilitate multi-sensory stimulation and, by the nature of the lack of arts venues in the area, they will take place in unusual locations. The performances/exhibitions/events will be open to the public and free of charge, offering the people of West Leeds the opportunity to experience high quality arts on their doorstep, tackling economic, geographical and sensory barriers to access. Festival commissions already in the planning for 2009 include:

- Who is the creative economy? A documentary style project unearthing the hidden professional creative talent of West Leeds.
- Marat Sade – A new festival commission – a community play set around Leeds Prison working with community actors and hopefully including a performance in the Gaol itself, as well as performances elsewhere in West Leeds.
- Bramley Baths underwater film screening of Jaws and Finding Nemo!
- Migration photography exhibition examining migration of people and animals.
- West Leeds Library project in partnership with library service.
- West Yorkshire Playhouse in association with I Love West leeds. – a new community play by WYP. Play to premiere at the festival before going on to the Playhouse Courtyard Theatre.
- Orchestra for older people – working with older people across West Leeds in a new music group to develop and perform at the festival.
- and of course a large scale- participatory project to involve people from across west Leeds.

Community Radio .– 11k

2008 saw the community radio station broadcast for 1 weeks streamed over the internet. Radio is an exciting medium and loved by all ages. Live presenting is mixed with pre-recorded programmes made out in the community on relevant community topics such as health, education, and community interest. In 2008 6 local primary schools made hour-long programmes with the help of community radio workers. A half term project was also run out of the Whythers Estate Community House working with young people from the estate. The radio acts as a networking opportunity for groups and individuals and as a community information dissemination point. It also provides opportunities for bringing people into the studio for discussions, airing local opinions and aspirations and to work with and debate with local councillors, MPs and other key decision-makers. Individuals, small groups and schools will be working with radio staff to research and make short programmes for broadcast on air

Marketing/PR - 10k

Quality marketing and PR is vital for the success of the festival. The profile of the festival has risen consistently over the last 4 years. In addition to accessing new and repeat audiences for festival events, the marketing of the festival brand acts as a PR and Communication tool to the rest of the city about the vibrancy and development of West Leeds. The festival employs a professional designer and PR consultant, this along with the quirky nature of the festival programming are invaluable in gaining good publicity for the festival. In 2008 60,000 brochures were printed and delivered door to door, advertisements were taken out in local press and the billboard presence were all part of the PR campaign. We gained extensive coverage of festival by the Yorkshire Evening Post and had several live Radio interviews with Radio Leeds and Pulse FM

Festival Day including Shedopolis – 17K

The highly successful rotating festival day attracts thousands visitors for an afternoon of arts, crafts, live music and entertainment. We know from the postcode data collected at the Armley Mills Day that the audience was not just drawn from the local area but travelled in from across the whole of west Leeds. Festival Day is unique from regular “fun days” in providing an accessible and inspirational arts focussed day to the public at no charge. Mixed in with the regular face painters are new commissions such as Armley The Musical which worked with professional writers and directors who live in the area as well as acts such as Whalley Range All-stars and their inflatable Pig which not only brought people down to the event but paid for itself in publicity generated. The sheds are fast becoming legendary in artist circles in Leeds. The rotating and evolving nature of festival day ensures accessibility across West Leeds and encourages residents to explore other parts of their local area.

Festival Drive-in's and projections - 4k

This years Drive-ins at at Pudsey Civic Hall were oversubscribed with a 3 storey inflatable screen and a mix of modern and classic movies.

Outcomes (summarise the main outcome/output/benefit the project will achieve):

West Leeds is a large geographical area encompassing both rural and urban environments with large parts of the area identified as Areas of Multiple Deprivation by Government statistics. The Festival will use common threads to link projects across the wards, where groups/individuals from different areas work towards a common goal and multi centre events to take the festival into the heart of each community.

The Festival will allow community members across generations from across West Leeds

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to become involved at different levels, either through school placements, volunteering during the week, or through the schools and community-wide projects and events.

The Festival offers local people from West Leeds the opportunity to participate and perform in inspirational arts projects, and for all the people of West Leeds to experience high-quality arts on their doorstep. The intention is to bring local people in to a range of arts-based events, both as participants and audiences, who would not normally attend and develop a local audience for these and future events in West Leeds. It will also facilitate young people working with professional artists and performing alongside artists with national reputations. The festival acts as a tool for local information dissemination. Projects such as the radio and film making strengthen the sense of community and provide a voice for local opinions and aspirations.

The festival aims to encourage intergenerational participation, offering opportunities for dialogue between older members of the community and young people, two traditionally opposed groups, and recognises the need for cross generational work in creating and acknowledging a diverse society.

Jobs and area profile raising

The 2008 festival provided employment for 124 people with a conservative estimate of total number of days employment at 605 and had over 50 volunteers helping in various roles.

Marketing was very effective this year, one of the reasons for this was a switch from private firm delivery company and free paper insert to the Royal Mail door to door service. Whilst Royal mail was a more expensive option, it paid off with more certainty of delivery, as indicated by positive feedback from local residents on receipt of the brochure through the letterbox. Missing postcode sectors were covered by hand by the festival team. The 60,000 print run of festival brochures was supplemented by individual event marketing including 10,000 festival day flyers distributed through schools and additional individual postcards for Pride of Place and All our Hearts Content.

Press Coverage was almost double this year and good-sized articles too. 14 printed press articles including fantastic Yorkshire Evening Post coverage, an "if you do one thing this weekend" article in the Metro and a feature highlight in the Guardian Guide. I haven't been on top of smaller publications such as Pudsey Times and Leeds Weekly News, I suspect they also carried articles. Radio coverage for this year was 3 prime time studio interviews at Radio Leeds and 1 phone interview for Pulse Fm in Bradford.

2008 was the first year of the festival having its own dedicated website www.ilovewestleeds.co.uk, with listings, event detail, press pages and contact pages. This proved to be an enormous success with 4000 visitors during June and July. It also provides an online archive for previous festivals, helpful to press and visitors wanting to know more about the festival and of course it links to the new Interplay main site.

The high profile of the festival also benefited organisations taking part for example the I'd Love Less Weeds event has been directly responsible for Cobden Community Allotments gaining more members, raising their profile and strengthening their organisation.

Participation

Participation sits at the heart of the festival with opportunities to take part last year as varied as flat cap decorating workshops on Forward to the Past and Back Again, to inviting a photographer into your front room to photograph your fireplace or swapping your stories of second hand items for a piece of cake. And then of course there was Brief

Encounters – the search for the ultimate underpant. The demand to take part in this project was overwhelming and over 2500 people from across west Leeds took the time to sit and decorate a pair of Y-Fronts. A team of volunteers had to be drafted over several evenings to help sew all the pants into bunting and on the exhibition day every inch of the Armley Mills was covered in underpants, with young and old exploring the building to find the pair they had decorated.

Supporting local artists

The festival is not a simple booking festival, it initiates and commissions projects as well as building relationships with artists to facilitate and develop their ideas. During the years festival we have been able to work with some fantastic artists. The building of these relationships translates into direct benefits to the festival of having committed people on board who are vision-driven and it also benefits the artists in that they are given freedom to explore new ideas and work on projects that develop them as artists.

The festival projects have also been able to help springboard artists onto further work.

- Pride of Place- Ann McNeill from Impressions Gallery in Bradford having seen the exhibition is developing a relationship with Phil Moody and is promoting the book of the exhibition in Impressions Gallery shop.
- All Our Hearts Content (Secondhand stories) have been asked by Chapel Allerton Festival to repeat the project for their festival.
- Armley Mills will be using experience and info gained from the festival day at the mills to feed in to their plans for the future of the museum.
- Armley The Musical –Boff Whalley and Justin Audibert are keen to pitch a bigger idea for next years festival, as well as them continuing to work with the West Yorkshire Playhouse.
- The Marvellous Tea Dance Company – first developed at the festival now holds regular events
- The roller disco has scheduled a second event to be held in December.
- He-re letting agents are exploring the feasibility of holding further dining events.

Audience development

All ages were catered for across the projects and events and there really was something for everyone. Feedback forms from festival events indicate that people are attending multiple events over the fortnight, which tells us that we are succeeding in generating festival atmosphere in the area.

17 schools took part in the festival as well as community centres, youth service, barca groups, scout groups and individuals young and old. (over 2500 participants in all decorated a pair of Y fronts).

On the Mills day 2000 people were counted in through the gate in the pouring rain and postcode data collected from arts workshops on the day clearly shows that the event pulls in people from across the entirety of west Leeds not just from the immediate locality around the event. Average visitor figures for the Mills on a Sunday are in just double figures so we can be sure that the Forward to the Past and Back Again had a massive impact on the mills. The combination of professional performances on the day and the quirky nature of the programme drew much interest from press and audience alike. The use of professional companies such as Whalley Range Allstars with their 30' inflatable pig captured the imagination of the public and the Festival shed commissions have become well known across the city, with artists approaching us already asking for a shed for next year.

The festival is committed to producing great art/events and making them accessible and not elitist. For the Pride of Place exhibition– we did extensive trekking around West

Leeds looking for an appropriate venue that would maximise access to the exhibition. Morrisons Supermarket stood out as an ideal venue in the heart of West Leeds in Bramley and the store manager informed us that 5000 people a week pass through its doors. The placing of the photographs behind the tills meant every person passing through the store had time to stand and view the exhibition whilst waiting to pay for their shopping. Even whilst we were hanging the exhibition, elderly ladies were stopping to chat and share their stories of their fireplaces and of heating up bricks in the old ranges (still found in some West Leeds properties) to use as hot water bottles.

Long term outcomes from The festival and its projects include increased community cohesion and community pride, both key priorities of the West Leeds District Partnership and gaining recognition for arts and culture as an essential vehicle for the regeneration planned for West Leeds and as a continuing tool for the re-engagement of both young people and communities as a whole with their locality, neighbours, environment and education, training and employment.

Project Cost. Please indicate

How much the project will cost? (List all partners and their contributions)

Identify which geographic areas will benefit:

All 5 West Leeds Wards including Armley and Bramley & Stanningley

Project Cost . Please indicate;

How much the project will cost. (please list all partners and their contributions)

Total Festival – £119,851K
contributions sought / secured
Inner West £25,000
Outer West £25,000
Arts Council £25,000
Other trusts/foundations 18,000
In kind Equipment loans – businesses £3529
In kind support/overheads Interplay £23,322

How much Well Being Funding is sought and breakdown between capital and revenue)

£25,000 (revenue)

Who will be in receipt of the financial order. (name of the organisation and contact details)

Dawn Fuller, Interplay, Armley Ridge Rd, Leeds, LS12 3LE
Tel: 0113 2638556 email: festival @interplayleeds.co.uk www.interplayleeds.co.uk

Approved Date

Not Approved Date

Please return this form to Rebecca Boon, West Area Management Team, Pudsey Town Hall, Lowtown, Pudsey, Leeds, LS28 7BL or via email to rebecca.boon@leeds.gov.uk



I Love West Leeds Festival Evaluation 2008

Introduction

The 2008 festival and its projects grew in status once again from the previous year. The weather for the fortnight was terrible, with rain everyday (yes everyday). But this did not dampen the festival atmosphere. New commissions continued in the ongoing ethos of making the everyday unusual and we have developed a strong reputation in producing high quality projects and events in quirky but accessible packages.

The festival was produced by professional arts organisation Interplay, with a festival director post in place responsible for the direction and delivery of the festival. A festival assistant was in post late June and July on placement from Leeds College of Art and Design, and a further production assistant was employed for during the festival. Festival events and projects were realised using Interplay staff, freelance artists & musicians, production staff and volunteers.

The festival ran for two weeks in July 5-20. The festival director is currently evaluating and exploring potential new commissions for 2009, as well as investigating fundraising opportunities.

Project Summary and links to key priorities

The festival took the form of a two-week long cross artform cross generational arts festival with 36 events in total. The events were spread across west Leeds and designed to attract a wide cross section of the community.

The festival involved all ages and was a mixture of experience based events and participatory projects. Individuals, groups, schools and local businesses were involved. The festival had participation figures of 3834 for people actively participating in an activity and audience figures of over 15,000 for the fortnight.

This contributes directly to the LAA for taking part in arts activity and the general underpinning theme of culture as well as being able to be counted towards the goal of Five hours of culture a week for school age young people.

The Festival and its projects also support the West Leeds 'Strategy for Success' and its key priorities of

- Harnessing the creativity of communities and organisations
- Encouraging creativity in young people
- Supporting initiatives that put pride into communities

On a regional level the Festival and its projects align with Vision for Leeds 2 in Narrowing the Gap and Going up a League.

On a national level the projects help meet targets for Dept Ed & Skills 'Children's development (PSA1) and PSA7 for raising standards of ICT for 14yr olds as well as the Overarching Target (ODPM PSA1) for tackling social exclusion and encouraging neighbourhood renewal.

Project Outcomes

Jobs and profile raising

The festival provided employment for 124 people with a conservative estimate of total number of days employment at 605 and had over 50 volunteers helping in various roles.

Marketing was very effective this year, one of the reasons for this was a switch from private firm delivery company and free paper insert to the Royal Mail door to door service. Whilst Royal mail was a more expensive option, it paid off with more certainty of delivery, as indicated by positive feedback from local residents on receipt of the brochure through the letterbox. Missing postcode sectors were covered by hand by the festival team. The 60,000 print run of festival brochures was supplemented by individual event marketing including 10,000 festival day flyers distributed through schools and additional individual postcards for Pride of Place and All our Hearts Content.

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The high profile of the festival also benefited organisations taking part for example the I'd Love Less Weeds event has been directly responsible for Cobden Community Allotments gaining more members, raising their profile and strengthening their organisation.

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- He-re letting agents are exploring the feasibility of holding further dining events.

Audience

All ages were catered for across the projects and events and there really was something for everyone. Feedback forms from festival events indicate that people are attending multiple events over the fortnight, which tells us that we are succeeding in generating festival atmosphere in the area.

12 schools took part in Brief encounters as well as community centres, youth service, barca groups, scout groups and individuals young and old. (over 2500 participants in all decorated a pair of Y fronts).

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Project Cost

Total Festival Budget 82K

Income

Area Committees 50K

Arts Council 27k

Engage 5k

Expenditure

Press and Marketing 10K

Armley the Musical 3.5k

Drive-ins 4k

Festival day performances/artists/workshops 9k

Brief encounters 2.5k

Festival Radio 5k

Festival Events 15k

Infrastructure 3.5k

Van hire and storage 1.5k

Production staffing 3k

Festival Director 25k (including on costs)

***Detailed festival expenditure spreadsheet available on request**

Audience Feedback... a few of the many lovely comments

“A wonderful idea – the festival has events you actually want to go to!”

“The drive-in movies are a fab idea! Brief Encounters were great too! As was the full event at Armley Mills”

“The drive-in was great as was the Armley Roller Disco”

“I think this is a dead good idea. Lots of people think armley is a bit rubbish and nothing happens here but you’ve shown that’s not true”

“what a brilliant event – Arts – Heritage – Education – Creativity – what more can west leeds ask for – fabulous – loved it!!”

“how many pants? They must be breeding...every time we turned a corner there was another line of them”

“it is great here! With all the stuff you can do here your head explodes”

“im soaking wet and still grinning my head off!”

“we only came for half an hour and we’ve been here all afternoon”

“Really really good. Musical marvellous”

“I liked looking through the pig!”

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Area Committee Well Being Fund
Commissioning of Service

Appendix 3

Project Name: Reduce Burglaries and vehicle crime

Lead Organisation: West Yorkshire Police

Project Summary:

The project will aim to reduce crime in the Bramley and Stanningley and Armley wards. The dark nights have arrived and burglary and vehicle crime have increased, mainly over the early hours of the weekend. Plain clothes officers will work between the identified times.

Outcomes (please summarise the main outcome / output / benefit the project will achieve):

The main outcome of the operation will be to catch and convict persons responsible for serious acquisitive crime in the Bramley and Stanningley and Armley areas. This will then promote confidence and satisfaction within the community by showing that together with our partners we are proactively working towards reducing and detecting crime. This will be facilitated by a sergeant-led plain clothes team working between the identified times of the crimes being committed. The officers will use specialist equipment within the project, this being the capture car, capture bike and the trackable assets car, placing them strategically in areas as identified by a crime pattern analysis.

Project Cost (please indicate how much the project will cost, how much Well Being Funding is sought and breakdown between capital and revenue):

Seven officers working Friday, Saturday and Sunday. The officers will alter their shifts forward to reduce the cost of the project and will work extended tours to cover the identified periods. Several of the officers are required to operate the specialist equipment. The cost is £2294.88

1 PS & 6 PC's

Extended Tours

4 Hours (0200 – 0600 Fri Sat Sun)

Over 1 weekend Nov/Dec 2008

Total Hours 84 Hours

Total Bid - £2294.88

Identify which geographic areas will benefit and which Area Committee (Inner or Outer) you are applying to: West Inner, Bramley and Stanningley and Armley wards.

State who will receive the funding for this project:

West Yorkshire police

Sharon Wade Finance Officer Pudsey/Weetwood

Tel : 241 4816

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**Inner West Area Committee Well-Being Fund -
Commissioning of Service**

Appendix 4

Project Name:

Grass Cutting and Maintenance of Holdforth Place, New Wortley

Lead Organisation:

West North West Homes, Street Scene, (City Development) West Area Management Team

Project Delivery - How will the project be delivered? (list any partners involved in the project):

Glendale Contractors will be commissioned by Area Management Team to undertake to clear the land and cut the grass on this vacant piece of land in the neighbourhood. Following this the grass will be cut as part of the contract that West North West Homes have with Glendale for the area.

Project Summary (include a brief description of the main activities, why the project is needed and links to key priorities):

The land is currently owned by HM Treasury who took possession following the liquidation of a development company who bought the site. No maintenance of the land has ever been undertaken and it remains a focus for fly-tipping in a neighbourhood which is in the worst 4% of neighbourhoods in the country.

Current negotiations are in hand for the land to come within the control of LCC following which the land will be maintained by Glendale via West North West Homes Leeds.

Outcomes (summarise the main outcome/output/benefit the project will achieve):

Key Outcomes.

- Deter fly-tipping and bonfires on the site
- Prevent further cost to the authority
- Prepare the site for purchase by West North West Homes who will accept responsibility for future maintenance.
- Prevent the speculative purchase of a site by a developer who may seek to profit from the acquisition
- Build confidence in the community that the local authority and ALMO are working with them to deliver regeneration of the estate.

Identify which geographic areas will benefit:

New Wortley neighbourhood in Armley ward.

Project Cost . Please indicate;

How much the project will cost. (please list all partners and their contributions)

£2,500

How much Well Being Funding (Capital) is sought and breakdown between capital and revenue)

£2,500

Who will be in receipt of the financial order. (name of the organisation and contact details)

Street Scene (City Development)

Approved
Date

Not Approved
Date

Please return this form to Rebecca Boon, West Area Management Team, Pudsey Town Hall, Lowtown, Pudsey, Leeds, LS28 7BL or via email to rebecca.boon@leeds.gov.uk

Inner West Area Committee Well-Being Fund
Commissioning of Service

Appendix 5

Project Name: Summer Bands in Leeds Parks

Lead Organisation: Leeds International Concert Season

Project Delivery - How will the project be delivered? (list any partners involved in the project):

Concerts will be on Sunday afternoons at 2.30pm between June – August 2009.

Project Summary (include a brief description of the main activities, why the project is needed and links to key priorities):

For four brass band concerts as part of 'Summer Bands in the Parks' series. These concerts will benefit Armley and Bramley and Stanningley.

Outcomes (summarise the main outcome/output/benefit the project will achieve):

These concerts will benefit the community as people will be able to experience free music in their local parks.

Identify which geographic areas will benefit:

Armley and Bramley and Stanningley.

Project Cost . Please indicate;

How much the project will cost. (please list all partners and their contributions)

£300 per concert as £200 pays the band and £100 is for the parks costs. Last year there was one concert in Armley Park, one in Armley Moor and two in Bramley Park. If you were to have the same this year the total amount would be £1,200.

Who will be in receipt of the financial order. (name of the organisation and contact details)

Alison Huckerby

Leeds International Concert Season

The Town Hall

The Headrow

Leeds. LS1 3AD

LS1 3AD

--

Approved Date

Not Approved Date

Please return this form to Rebecca Boon, West Area Management Team, Pudsey Town Hall, Lowtown, Pudsey, Leeds, LS28 7BL or via email to rebecca.boon@leeds.gov.uk



Originator: Alison Pickering

Tel: 51968

Report of the Director of Environment and Neighbourhoods

To: Inner West Area Committee

Date: 11th December 2008

Subject: Area Managers Report

Electoral Wards Affected:
 Armley
 Bramley & Stanningley

Ward Members consulted
 (referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

The purpose of this report is to inform members of progress on a number of projects in Inner West Leeds as determined by the Area Delivery Plan 2008-11, which is in turn governed by the Area Committees functions and roles as agreed by Executive Board in July 2008.

1.0 Purpose of This Report

1.1 This report informs Members of the progress against Area Committee functions and roles as agreed by Executive Board in July 2008.

2.0 Background Information

2.1 The Area Management Review agreed by Executive Board in November 2007 proposed to further develop the responsibilities of the Area Committees during 2008/9. To this end, Area Committee functions and enhanced roles were agreed in July 2008.

3.0 Main Issues

3.1 Area Functions

4.0 Community Centres

- 4.1 There are five community centres in Inner West, these being Moorside Community Centre, New Wortley Community Centre, Fairfield Community Centre, Strawberry Lane/ St.Batholomew's Centre and Wyther Community House. All of these are leased to independent organisations who manage the centres via their management committees. The exceptions are Strawberry Lane/ St Batholomew's Centre, which is vested with Environments and Neighbourhoods Directorate of Leeds City Council and Wyther Community House, which is managed by West North West Homes Leeds. The Heights Centre, which although located in Outer West, is part of the Inner West Community Centre Consortia group and it is close to the Armley ward boundary.
- 4.2 The community centres are a valuable asset in engaging with residents in deprived communities. They offer many services and facilities, as well as being a local focus from which partner agencies can deliver initiatives, such as worklessness and health. However within the next 12 months most of the community centres (with the exception of Strawberry Lane/ St Batholomew's) will run out of funding. Consequently a Community Centre Consortia group has been convened to address the impending funding issues and deliver a more sustainable management model.
- 4.3 To date a proposed business model has been drawn up as to how the community centres can be managed. This involves a lead organisation taking responsibility for managing the centres and co-ordinating the day to day running (recruitment, legal issues such as health and safety, organisation of staff etc.), which will free up community centre staff and volunteers to engage with local people and to develop and deliver programmes of work. A similar model exists in Huddersfield and has proved to be very successful; a visit by the Community Centre Consortia group has taken place.
- 4.4 Advice is being sought on the process to identify a lead organisation to undertake this responsibility. To address the lack of funding a bid is currently being developed for submission to the Tudor Trust. The bid seeks funds to finance key staff, maintenance and capital issues for a three year period. The bid is at Stage 1 and if successful will move to Stage 2 with a final decision being made in early 2009.
- #### **4.5 New Wortley Community Centre**
- 4.6 Interim funding for the Community Development Worker/ Centre Manager has been secured from the Inner West Area Committee and NHS Leeds (formerly Primary Care Trust). This amounts to £20,000, and will ensure the continuation of services until March 2009, following which it is hoped that the funding bid to Tudor Trust will have been successful.
- #### **4.7 Strawberry Lane Centre/ St Bartholomew's Centre**
- 4.8 A Cultural Diversity Event is planned for Armley ward on Saturday 21st February 2009. This will take place at Strawberry Lane/ St Bartholomew's Centre where Armley Helping Hands will be the host organisation. The event will involve a wide range of

organisations, communities and all age groups from the community living in and around Armley. Leeds Voice and Healthy Living Network Leeds are co-ordinating this event.

4.9 Moorside Community Centre

4.10 Moorside continues to provide services to the local community. Presently a design for a sports pitch is being prepared by Groundwork Leeds. Moorside Community Centre is also included in the Community Centre Consortia bid.

4.11 Wyther Community House.

4.12 The Community Development worker has been integral to initiating a range of activities for local people in the community house. Engaging the local community in community centre activities is a key focus for the Community Development worker. Funding has been secured from the West North West Homes Leeds Inner West Area Panel for the setting up of a girls group to run a range of activities aimed at this group.

5.0 Neighbourhood Wardens

5.1 There are 5 Neighbourhood Wardens working Inner West funded through Neighbourhood Renewal Fund, Safer Stronger Communities Funding, Area Committee and West North West funding. The wardens are based on the Wyther estate, Broadlea, Fairfield, and New Wortley areas.

5.2 Wardens provide a local patrolling function, assistance in dealing with anti-social behaviour, co-ordination of services to maintain the physical appearance of areas and offer support to local residents with environmental and community safety issues on a day-to day basis, with particular emphasis being placed on Operation Champion.

5.3 The Wardens continue to provide a vital role in community engagement, which not only helps to build confidence in the community but also serves to act as local intelligence, some of which if necessary is shared with partner agencies e.g. Police, Anti-Social Behavior Unit and Arms Length Management Organisation etc.

5.4 Specifically, the Wardens, have recently been involved in:

- Targeting anti-social behaviour issues in the New Wortley area, specifically gathering intelligence and concerns and liaising with the Anti-Social Behaviour Unit and the Neighbourhood Police Team
- Supporting the Blue Bell Woods Participatory Budget project
- Supporting the Armley Operation Champion in November
- Working with the Probation Unpaid Service Team to clear the ginnels and graffiti in the Fairfields, overgrown hedges and sites of flytipping in the Broadleas, clearing the communal garden areas in the Clydes, cutting back and trimming the shrubbery around the sheltered housing in the Grassmeres and environmental work in the Wyther's estate.

5.5 As noted at the October Inner West Area Committee meeting Neighbourhood Renewal funding for the Neighbourhood Warden service would not be as much and that within

West Leeds area a number of these wardens were funded through the central pot. Various options are currently being considered on the future of the Neighbourhood Warden service, and they will be reported back to Members at the next Area Committee.

6.0 Children and Young People

6.1 A report on the future secondary provision proposal for Intake High School is being considered by the Executive Board on the 3rd December. The report informs the Executive Board of the results of the public consultation on the future of Intake High School.

6.2 A report on the Children's Trust arrangements is a separate item on the agenda.

7.0 Neighbourhood Management Co-ordination

7.1 This covers the identification of priority neighbourhoods across the area that require more intensive resources to drive service improvements and better local outcomes. This includes improving the co-ordination of key services across the Council, and local partners.

7.2 Priority neighbourhood projects

7.3 A Sloppy Slipper event is planned for the Armley and Bramley and Stanningley wards in 2009. Discussions are ongoing with partner agencies and in particular Environmental Action Team who are leading on the project. The Benefits Agency have used a 'tool kit' to deliver such projects in the past and it is intended to use this kit to ensure all agencies and all stakeholders are involved.

7.4 It is appreciated that not all residents will be able to attend the venue and therefore a degree of outreach provision will have to be organised.

7.5 As mentioned in paragraph 4.3 it is planned to have a diversity event in February 2009 which will celebrate the different aspects of the community in Armley Ward. It is planned to have a similar project in Bramley and Stanningley ward following this, focusing on inter-generational issues.

7.6 Fairfields Intensive Neighbourhood Management

7.7 Work is continuing on the exit strategy for the community centre in light of the funding ending in March 2010. Critical to this is the social enterprise models being investigated for both the Community Café and the Community Gardening service. The drive to engage with more local people continues with the distribution of a questionnaire about the future services that could be run from the centre been sent out to local residents and a newsletter being planned.

7.8 Wythers Local Area Management Plan group (LAMP).

7.9 A youth work development sub-group has recently been set up to allow the youth workers in the area to focus on a cohesive approach to their work. The group will meet regularly looking at how finances and staffing can be maximised. A mini

Dreamscheme is also under development with all of the local primary schools. The model of the scheme currently running on the Fairfields is being used. The model involves the youth people gaining points for hours worked in the community which can be converted into fun activities.

7.10 New Wortley Local Area Management Project group (LAMP).

7.11 A wide variety of agencies and local people continue to attend the New Wortley LAMP meetings (the last meeting was on the 21st October 2008). At this meeting feedback from the community was discussed regarding the impact of the Operation Champion, which took place in July 2008.

7.12 Approximately 700 questionnaires were delivered locally and they were also completed by local people attending Castleton Primary School, Thornton Medical Centre and New Wortley Community Centre. 72 replies were received.

7.13 The main points from the feedback were:

- Litter, fly-tipping and dog fouling remain a problem in the neighbourhood;
- Off road bikes continue to be a nuisance;
- The majority of respondents had not been the victim of burglary, robbery, but were concerned at the level of Anti-Social Behaviour in the neighbourhood;
- The presence of drugs remained a problem for local residents; and
- Most respondents were not aware of Operation Champion.

7.14 On the whole local people feel that the neighbourhood is quiet, but that there are persistent issues which require constant attention by the agencies. The New Wortley Local Area Management Project group will be considering the outcomes from the questionnaire as part of their future partnership priorities and actions.

7.15 The Broadleas Participatory Budget scheme

The four projects that were approved as part of the Broadleas participatory budget scheme are:

- Blue Bell Wood project
- Greenspace Improvement
- Roundabout Fencing
- Youth Steering Group project

Out of these four projects approved, all have made progress recently.

- **Blue Bell Wood project** - The first community 'Tidy Up' has taken place, with a further two being planned for February.
- **Greenspace Improvement** - Additional funding has been secured for the greenspace improvement near Broadlea Street. This will allow for the clearance of the site and all the associated fly-tipping.
- **Roundabout Fencing** - Confirmation has been achieved by the residents group for the preferred option of fencing on the roundabout at Broadlea Hill.
- **Youth Steering Group project** - Match funding is being sourced for the Youth Steering Group project to maximise the potential of the grant.

7.16 All of the projects are expected to be delivered before the end of March 2009.

8.0 Area Roles

8.1 Area Committees were recently given enhanced roles in relation to a number of services. It is intended that this report (which is a regular item on Area Committee agendas) will not comment on each of these services/areas, but a couple each time as and where relevant to the Area's work programme at that point in time.

9.0 Community Engagement

9.1 Under the new arrangements for Area Committees to scrutinise partnership working, the first themed event with Inner West Area Committee took place in September around the theme of Children and Young People.

9.2 The event was attended by partner agencies and several members of the public were in attendance. Discussion centred around the Extended Services agenda, with attendees contributing to suggested ways of improved working to further develop this work.

9.3 The second themed event took place in October around the theme of Community Safety, with a particular focus on drugs. The event was attended by partner agencies and several members of the public were in attendance. Discussion centred around the wider distribution of information and support available, support to access drug treatment, access to rehabilitation centres and awareness of the time it can take to access and receive drug treatment.

9.4 Today's themed event prior to the Area Committee has focused on business and economy, in February the theme will be health & well being, and in April on the Environment.

9.5 Proposals for forthcoming community engagement events are referred to in the Community Engagement report on this agenda.

10.0 Area Based Regeneration Schemes and Town and District Centre Projects

10.1 Armley Town Street and THI

10.2 Armley town centre improvements to Gelder Road has been completed. This scheme will see the introduction of a one way system for Gelder Road with traffic entering from Town Street and traveling east, exiting onto Theaker Lane. This will allow a better flow of traffic to reduce peak time congestion and provide greater access to on street parking.

10.3 Work to progress Phase 2 of the Armley Town Centre Improvement scheme is now underway. Presently this includes working with local businesses with regard to the public realm works and preparing the tender documentation. This scheme seeks to improve the vitality and viability of Armley town centre for workers, residents and visitors, reverse the physical decline and increase the popularity of the area as a desirable place to work and shop. This work will also contribute to improving the general appearance of Armley town centre and is an element of the West Leeds Gateway Regeneration Programme (WLGRP).

10.4 Northern Housing Challenge Housing Development on Fairfield

- 10.5 A joint bid for £28 million was submitted jointly between the Leeds and Bradford City Council in October to secure funding to develop affordable housing in East Bradford and West Leeds.
- 10.6 The proposal was a unique bid between Leeds and Bradford to build on their potential as an economic powerhouse and building on the promotion of 'cross border' initiatives by the Yorkshire and Humberside Housing Board and Yorkshire Forward. The work has been developed as part of the joint Leeds Bradford corridor initiative between the two cities. The target area in West Leeds is the Fairfield Estate, which falls within the most deprived 3% of neighbourhoods in the country.
- 10.7 The Partnership Team in the Fairfields area is made up of local residents, WNWLH, Strategic Landlord, Firebird, Accent, West & Machell and other Council departments. The Design Team are made up of Accent, Firebird, Summers-Inman (Employers Agent), West & Machell (Architects) and MET Consulting (Engineers).
- 10.8 Recent work has included undertaking consultation with residents affected by the demolition of the 16 properties (12x1 bed flats and 4 x 2/3 bed Houses), which is to be undertaken shortly. A planning application for development of 135 homes (101 rent and 34 sale) is to be submitted shortly. It is proposed that the programme will start on site July 2009, with an expected completion of late 2011. The estimated scheme cost is £16.5 million, Housing Corporation grant requirement £7.6m.

11.0 Armley Town Centre Manager

- 11.1 The Armley Town Centre Manager, Nigel Conder is in post. The Town Centre Manager's main role will be to develop business and commerce, by utilising the towns' existing resources including the leisure facilities, open spaces, markets and events to attract visitors to the area.
- 11.2 The new Town Centre Manager has been out and about in the local business community talking to businesses, and local community groups and local residents through Armley Forum, listening to their concerns. An initial piece of work has been focusing on launching a business forum where local businesses can meet to discuss issues they feel are affecting their businesses, and hold themed events where other outside agencies will be invited to offer business advice.

12.0 Implications for Council Policy and Governance

- 12.1 The Area Delivery Plan for Inner West is administered through the West North West Area Management Team.
- 12.2 Well-Being projects are derived from the Inner West Area Delivery Plan and developed via consultation with Area Committee Members. This Plan helps to fulfill the Council's Corporate Plan objectives by aiming to create better neighbourhoods and confident communities.

13.0 Legal and Resource Implications

- 13.1 In order to meet the Area Committee's **functions** funding is supplied via Well Being budgets, the Community Centres Budget and Neighbourhood Renewal Funding.
- 13.2 In order to meet the Area Committee's **roles**, funding is in the main supplied by other Leeds City Council Departments mainstream budgets, and external partner agencies e.g. the Police and Primary Care Trust, which is in turn reflected by the fact that the Area Committee's role here is only to influence, develop and consult. However, wellbeing funding has resourced some projects here e.g. community engagement, area based regeneration schemes and conservation area reviews.

14.0 Conclusions

- 14.1 The functions and roles of the Area Committee aim to:
- Improve the quality and value for money of Council service delivery
 - Improve the quality of democracy and find new ways to facilitate citizen participation in local government through the development of links between Ward Members and their communities.
 - To co-ordinate policy and service delivery between the local service providers.

15.0 Recommendations

- 15.1 Inner West Area Committee members are invited to note the contents of the report and to comment on any aspect of the matters raised.

Background Papers:

- Executive Board Report July 2008.
- Indices of Deprivation Figures 2004-7.



Originator: Gill Hunter

Tel: 2243200

Report of the West North West Area Manager

Outer West Area Committee

Date: 11th December 2008

Subject: Community Safety Issues, Inner West Leeds

Electoral Wards Affected:

Armley
Bramley and Stanningley

Specific Implications For:

Ethnic minorities
Women
Disabled people
Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

1.0 Purpose Of This Report

1.0 This report introduces Inspector Mark Bownass from West Yorkshire Police who will give an update on Community Safety Issues in Inner West Leeds over the past 8 weeks. In particular Inspector Bownass will provide an update on several police initiatives to tackle burglary and drugs as well as other local initiatives in Inner West. Inspector Bownass will also provide feedback from Operation Champion which took place in November 2008.

2.0 Background Information

2.1 The North West Divisional Community Safety Partnership is responsible for delivering actions to reduce crime and disorder in the West Wedge. It is made up of representatives from key statutory agencies.

3.0 Main Issues

3.1 Community Safety is one of the priority areas for the Area Committee. Regular reports are received from West Yorkshire Police on key issues and activity in the Inner West Area.

4.0 Implications For Council Policy And Governance

4.1 Tackling crime and disorder and addressing the fear of crime is a top priority for the citizens of Leeds as evidenced by previous consultation undertaken on a citywide and local level.

4.2 The citywide community safety partnership, Safer Leeds, has identified a number of key priority themes for 2008 – 2011 these are:

- Creating safer environments by tackling crime;
- Improving lives by reducing the harm caused by substance misuse;
- Supporting victims and reducing the risk of victimisation;
- Reducing offending and managing offending behaviour;
- Improving community confidence and public satisfaction;

Locally delivered actions will contribute to these priorities. In addition Operation Champion has been rolled out throughout the city and will be targeting hot spot areas by Police division.

5.0 Legal And Resource Implications

5.1 The West Area Management Team includes an officer with specific responsibilities for Community Safety who co-ordinates activity and acts as the link officer with West Yorkshire Police.

6.0 Conclusions

6.1 Crime and Community Safety is a priority for the Area Committee, and a representative from West Yorkshire Police, North West Division, attends the Inner West Area Committee meetings to provide a regular update on key issues.

7.0 Recommendations

7.1 Members are asked to note the update from West Yorkshire Police

Background Papers

- No background papers



Originator: Jo Pringle

Tel: 0113 2476828

Report of Childcare Strategy Implementation Manager

Report to Inner West Area Committee

Date: 11th December 2008

Subject: Early Years Capital Allocations 2008 - 2011

<p>Electoral Wards Affected:</p> <p>Armley Bramley & Stanningley</p> <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input checked="" type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input checked="" type="checkbox"/></p>	
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

Executive Summary

This report provides the Area Committee with information on the Department for Children, Schools and Families (DCSF) capital funding allocations and criteria for the use of the Quality and Access for all Young People and the Extended Services Capital Grants for 2008-11 as approved by Executive Board in July 2008. A briefing note circulated with this paper provides details of criteria, priorities and allocation procedures.

1.0 Purpose Of This Report

The purpose of this report is to:

Inform the Area Committee on the capital funding allocations for 08-11 that will support the implementation in the Inner West of the 10 Year Strategy for Childcare and the statutory duties under the subsequent Childcare Act 2006.

2.0 Background Information

Executive Board approval was granted in July 08 to inject £11,324,414 into the capital programme and authority has been given to Early Years to incur this expenditure on

payments to Early Years providers and schools to enable the delivery of extended services and the statutory duties of the Childcare Act 2006.

All grants will be awarded using the principles outlined in the developing Leeds City Council framework for this allocation of grants to the voluntary and private sector.

The Quality and Access for all Young Children capital grant is £8.2 million over 3 years and represents a significant investment in early years provision in Leeds. The grant has three aims:

- To improve the quality of the learning environment in early years settings to support delivery of the EYFS, with a particular emphasis on improving play and physical activities; and ICT resources
- To ensure all children, including disabled children, are able to access provision
- To enable PVI providers to deliver the extension to the free offer for 3 and 4 year olds and to do so flexibly

The DCSF expectation is that the majority of this capital grant is used to improve the quality of the environment in private, voluntary and independent (PVI) early years and childcare settings both to support higher quality experiences for young children and to ensure that all children can access services and benefit fully from them. However spending on the maintained sector is not precluded.

The Extended Services Capital funding is £3.1 million over three years. The grant aims to support the delivery of the Government's Ten Year Strategy for Childcare, *Choice for parents: the best start for children*. This capital funding must support the duties set out in the Childcare Act 2006 and underpin the key role of Local Authorities as strategic leaders for childcare and children's services. The guidance indicates that capital grants should be used to support the authority's strategy for developing access to the core offer of extended services through all schools by 2010. All elements of the core offer for extended schools are eligible but funding priorities should ensure that the provision of 8am-6pm year round childcare and flexible services for 3 and 4 year olds can be achieved within each cluster. Further information on extended schools can also be found at:

www.teachernet.gov.uk/extendedschools

3.0 Main Issues

In July 08 Executive Board approved the following priorities and allocation processes of for capital funding allocations 08 – 11.

The Quality and Access for all Young Children capital grant is to be allocated through the Sure Start Out Of School Panel. Applications will be welcomed on a rolling programme with set deadline dates throughout each year. Each application will be considered by the panel against the appropriate criteria. Any previous allocations to the provider or cluster will be taken into consideration to ensure parity of distribution across the city. Large capital grants will be limited to a maximum of £100,000.

A small grant programme to support the introduction of the Early Years Foundation Stage Framework is also available to support the purchase of equipment and small works and limited to £2,500 excluding VAT for providers of the free entitlement for pre-school children. Application forms have been distributed to all eligible providers.

The Extended Services Capital grant is to be allocated through the funding panel of the Extended Services Partnership Board. This funding panel is working towards amalgamating the Sure Start out of school panel in the coming year and already has a common membership. Applications will be welcomed and processed on a rolling programme with set deadline dates throughout each year. Each application will be considered by the panel against the appropriate criteria. Any previous allocation to the cluster will be taken into consideration to ensure parity of distribution across the city. Grant size will be limited to a £100,000.

The programme documentation for these funding opportunities is available to all settings on the internet and in paper copy. A high profile communication strategy will highlight the availability of grant. Development Officers and Business Support Officers will work with the private and voluntary sector to ensure they are enabled to access this grant and take the full opportunity to improve the quality and accessibility of their settings.

Extended Schools Advisors will work with Cluster co-ordinators and Leadership teams to identify those capital programmes that are required within the cluster to ensure that flexible services can be provided for all children aged 3 and 4, that out of school activities including childcare can be delivered and that community spaces within clusters can be used for family support and other wider community purposes.

4.0 Implications For Council Policy and Governance

In December 2004 the Chancellor of the Exchequer published a pre budget report “Choice for parents; the best start for children. A ten year strategy for childcare”. The Ten Year Strategy represents a significant change to welfare state services and is a key plank in the Every Child Matters: Change for Children agenda. The Childcare Act 2006 gave statutory force to the proposals in the ten year strategy and placed four new statutory responsibilities on Local Authorities (LA):

- To secure sufficient childcare for children up to the September after the child turns 14
- To improve the wellbeing of children aged 0 to 5 and establish a proactive, accessible Early Years Service (EYS) focused on the under 5s.
- To secure the development of a children’s centre in every locality by 2010
- To provide parents with access to the full range of information they need as parents of children aged 0 to 19

The Comprehensive Spending review for 2008 – 11 identifies ring fenced or hypothecated revenue and capital funding to support Local Authorities in delivering these statutory functions.

5.0 Legal and Resource Implications

The Local Authority has the statutory responsibility to improve the well being of children under the age of five. Research clearly shows that children will only benefit from early education and care if it is high quality. Alongside adopting the best of professional practice for working with young children, a high quality setting also needs the right built environment and adequate and appropriate resources. This means providing enough space for larger group sizes which can also be used flexibly and up-to-date facilities and equipment to support children’s learning and development. These capital allocations will support the development of high quality early years services across all sectors.

In meeting the Sufficiency Duty from April 2008 Local Authorities will need to ensure that – so far as is reasonably practicable – *all* children of working parents are able to access the childcare provision they need. All funding allocated to this duty should be used in accordance with the findings of the childcare sufficiency assessments completed successfully in April 2008. The statutory guidance: *Securing Sufficient Childcare* indicates that Local Authorities may wish to support providers through one-off capital payments, particularly in relation to groups or areas where there is unmet demand. These capital funding streams will support Leeds in meeting the sufficiency duty.

It is a priority of the Children and Young People's Plan and the Council Plan that all children are able to access good quality early years services. And that every child can benefit fully from early education and care. Every setting must have an inclusion policy setting out how it will meet the needs of all children, in line with delivery of the Early Years Foundation Stage. This grant will allow Leeds to invest to provide key facilities wherever they are required, and work with as many settings as possible to ensure that their built environment and facilities are welcoming and fully inclusive.

This Comprehensive Spending Review period 2008 – 11 sees significant investment to extend the free nursery education entitlement by offering all 3 and 4 year-olds 15 hours a week for 38 weeks of the year from September 2010, delivered more flexibly. A longer and more flexible offer will give parents greater choice in balancing work and family life as well as helping children getting a better start to school. There is an identified need in Leeds to invest in the necessary facilities in PVI and school settings to enable them to deliver that extended free offer. This capital funding allocation will enable the city as a pathfinder to deliver that offer by September 2009 and will complement the revenue funding already available to providers to support the additional 2.5 hours and more flexible access.

6.0 Conclusions

Leeds has been allocated £11,324,414 to ensure that by 2011 all early years settings offer a high quality learning environment that is accessible for all children and all schools are able to deliver the full core offer of the extended schools programme. This represents a significant investment in the quality of early years settings and will support Leeds in meeting the statutory responsibilities of the Childcare Act 2006.

The Early Years Service has worked in partnership with Education Leeds and agreed a joint approach to these capital allocations that will maximize impact and effect across the city.

Extended Services Clusters and childcare providers across the Inner West can apply for funding under the identified priorities. A briefing for all elected members regarding the funding opportunities has been circulated along with the proposed documentation and rolling programme dates. This report and briefing should provide Area Committees with information so that they may influence the development of wider community based services from school sites and enable the Area Committee to play a part in identifying and publicising the availability of funding to improve quality and access for early years providers.

7.0 Recommendations

Area Committee are requested to note and comment on the report.

Background papers

- Briefing paper - Early Years Capital Grants 2008 – 2011 : June 08
- Executive Board Report July 08 – Early Years Capital Grants
- Sure Start Out of School and extended services priorities 08 – 11
- Sure Start Out of School Application Form

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Originator: Rebecca Boon
Tel: 395 1970

Report of West North West Area Manager.

Report to Inner West Area Committee

Date: 11th December 2008

Subject: West Leeds Enterprise Centre Progress Report, Phase 1.

Electoral Wards Affected:

Armley
Bramley and Stanningley

Ward Members consulted (referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call in Details set out in the report

Executive Summary

The West Leeds Enterprise Centre (Phase 1 of the LEGI Programme for West Leeds) is located in the Cubic Business Centre on Stanningley Road, Leeds 12. The centre is managed by BARCA-Leeds. Clients are now starting to use the service, currently based on referrals. To date, five people have registered and BARCA-Leeds are expecting many more once the marketing strategy (which is now ready) gets underway.

1.0 Purpose Of This Report

1.1 To inform members of progress with the pilot Enterprise Centre at the CUBIC Business Centre on Stanningley Road, Bramley, Leeds.

2.0 Background Information

2.1 Members will be aware that through a successful bid to the first round of the Local Enterprise Growth Initiative (LEGI), a pilot Enterprise Centre has been established at the CUBIC Business Centre on Stanningley Road, Bramley, Leeds.

2.2 The centre provides networking support and hot-desk space for budding new businesses. It will be a focal point for encouraging and stimulating entrepreneurial activity and self-employment within a local community which, until quite recently was one of the most deprived in west Leeds. The Enterprise Centre has been operating since September 2008 and is managed by the local Development Trust, BARCA-Leeds who employ a business development manager and an outreach worker. Clients are now starting to use the service, currently based on referrals. To date, five people have registered and BARCA-Leeds are expecting many more once the marketing strategy gets underway.

2.3 Outcomes for the centre to be achieved over the next 2 years are:

- 30 new businesses created in west Leeds;
- 60 new businesses supported to survive or grow;
- 7 businesses attracted to west Leeds;
- 84 jobs created;
- 42 individuals moved into employment or self employment; and
- 1 business network created with a membership of 100.

Targets:

50% of these outputs are to be achieved in 2008/09, and 50% of these outputs to be achieved in 2009/10.

3.0 Implications for Council Policy and Governance.

3.1 The proposal fits with the Local Area Agreement in seeking to reduce worklessness and stimulating enterprise in deprived neighbourhoods within west Leeds.

3.2 The proposal fits with Leeds City Councils response to the Quirk Review which addresses the need to assist *'community groups and social enterprises which are seriously undercapitalized and therefore are constrained in their ability to realise their ambitions to heighten community and social benefit'*

4.0 Member Consultation

4.1 Members will be aware of progress to date having been involved in the LEGI Steering Group in the first round of activity, and through membership of the West Leeds Gateway Board. Members were informed of this initiative in the Area Manager's Report at the 18th June Inner West Area Committee meeting (para 2.27)

5.0 Legal and Resource Implications

5.1 The West Leeds Enterprise Centre is financed by LEGI funding and is fully supported by the LEGI Programme board through their business development officers.

6.0 Conclusions

6.1 That an Enterprise Centre for west Leeds is now operational under the management of BARCA-Leeds and is achieving early success in encouraging local people to start up their own businesses.

7.0 Recommendations

7.1 Members are requested to note the contents of this report.

Background Papers

- June 2008 Inner West Area Committee: Area Manager's Report:
- April 2008 LEGI Programme Board: Sharing the Success – Projects Directory

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Originator: Rebecca Boon
Tel: 395 1970

Report of West North West Area Manager.

Report to Inner West Area Committee

Date: 11th December 2008

Subject: West Leeds Enterprise Centre Progress Report - Phase 2.

Electoral Wards Affected:		Specific Implications For:	
Armley Bramley and Stanningley		Equality and Diversity	<input type="checkbox"/>
<input checked="" type="checkbox"/> Ward Members consulted (referred to in report)		Community Cohesion	<input type="checkbox"/>
		Narrowing the Gap	<input checked="" type="checkbox"/>
Council Function	<input checked="" type="checkbox"/>	Delegated Executive Function available for Call In	<input type="checkbox"/>
		Delegated Executive Function not available for Call in Details set out in the report	<input type="checkbox"/>

Executive Summary
This report provides an update on progress in respect of Phase 2 of the LEGI programme for West Leeds - the West Leeds Enterprise Centre, which it is proposed, is to be located at the former West Leeds Family Learning Centre (WLFLC).

1.0 Purpose Of This Report

1.1 To inform members of progress with the current funding bid for Local Enterprise Growth Initiative together with European Regional Development Fund (ERDF) in order to deliver a West Leeds Enterprise Centre (Phase 2) which will be a permanent focus for the development of local enterprise in the area.

2.0 Background Information

- 2.1** Members will be aware that through a successful bid to the first round of the Local Enterprise Growth Initiative (LEGI), a pilot Enterprise Centre has been established at the CUBIC Business Centre on Stanningley Road, Bramley, Leeds.

Feasibility Study

- 2.2** In July 2008 a feasibility study was undertaken by the Strategic Design Alliance (SDA) to determine the best location for Phase 2 of the LEGI programme. This will be the provision of a new-build West Leeds Enterprise Centre, which will provide a physical enterprise presence in the heart of one of the city's most deprived communities. It will be the primary vehicle through which local business will be stimulated and supported, both for the immediate location and for the wider west Leeds business community. It will build upon the successes of the initial Enterprise Centre in Bramley.
- 2.5** Four sites were looked at; (1) 2 Branch Road (former Mike's Carpets), (2) West Leeds Family Learning Centre,(WLFLC) (3) a site on the Fairfields Estate and (4) City Learning Centre (adjacent to Wortley High School). The feasibility study recommended that the most favourable site for this new flagship building was WLFLC. This site scored highly in the assessment based on good access routes, the building and location already having a long standing reputation as a training and educational venue which is known to the local community and the potential for an asset transfer to the managing organisation at nil cost by Leeds City Council (to provide match funding). The new building, if approved, will include incubator space giving local people the opportunity to start up their own businesses along with conferencing facilities. The building will also be available for community use.
- 2.6** The proposed centre will be 1,890 square metres and will act as a central 'hub' in terms of attracting start-up and young businesses leading to increased employment and self-employment opportunities within the target communities .
- 2.7** The facilities will be offered on a 'Pay as you Go' tariff model currently adopted by the existing catalyst centres in Leeds. In addition, other facilities are being considered which will assist in attracting revenue funding which will be needed to ensure financial sustainability of the centre. Additional facilities under current consideration are conferencing and meeting space, a gallery where local art can be displayed, a shop and café plus training space.
- 2.8** There is currently no similar facility available in the target areas of west Leeds where the centre will be situated. Demands for small 'easy-in, easy-out' office space is something that is highlighted by research undertaken by Leeds City Council's Development Department. Access to business support services at a very localised level was also identified as part of the development of the Leeds LEGI bid, as penetration by mainstream providers was significantly lower in deprived communities than elsewhere. Self employment rates in the target area are only 4.6%, compared to a Leeds average of 6.1% and a UK average of 12%. Unemployment in the Armley ward is currently 4.5%¹, as opposed to 2.6% Leeds wide and 2.2% nationally.

¹ Source – Leeds Economic Bulletin. May 2008.

Funding

- 2.10 The total cost of the new build project is estimated at £3m. In order to deliver this project, it is proposed that the £1m LEGI (an indicative allocation for west Leeds) is boosted by an application for £1.5m from the European Regional Development Fund (ERDF) to Yorkshire Forward. (YF). The source regarding the balance of costs is still to be determined. Without ERDF intervention the project cannot proceed. As such, it may be necessary to look at alternative proposals. This could include the potential purchase and refurbishment of an existing building or the leasing of a building, as long as it is on a long term lease of (20 years plus).
- 2.11 An expression of interest was favourably received by Yorkshire Forward in June this year regarding the proposed West Leeds centre. The priority now for the west Leeds steering Group, in conjunction with other stakeholders, is to work up an Outline Business Plan (OBP) for submission to YF. Given the limited ERDF capital available within the region it is proposed that the OBP be submitted before Christmas. It is important to note that although bidding for ERDF is not a competitive process it is likely that bids will be considered on a 'first come first served basis'. West Leeds will be submitting an application alongside South Leeds Health for All who are currently further down their work programme with regard to development of an enterprise centre in Middleton, South Leeds.
- 2.12 The OBP will go forward with Leeds City Council as the lead organization. With the endorsement of the LEEDS LEGI Board it has been decided to go out to tender to try and secure a project partner. In going out to tender there are two potential options open;
1. procure a design partner to work up a scheme for ERDF purposes, then procure a delivery partner once the funding is finalised; or
 2. procure a partner to design, develop and manage the facility.

Option two is the preference. A Project Team will be established to take the proposal forward, of which Area Management will form an integral part. A tender specification will be drawn up and will hopefully go out before Christmas. In going out to tender this will more accurately inform whether the proposed development is financially viable. If not, then alternatives as outlined above will need to be considered. Upon sight of the tender specification BARCA are free to bid as part of a competitive process, should they feel it appropriate.

3.0 Implications for Council Policy and Governance.

- 3.1 The proposal fits with the Local Area Agreement in seeking to reduce worklessness and stimulating enterprise in deprived neighbourhoods within west Leeds.
- 3.2 The proposal fits with Leeds City Councils response to the Quirk Review which addresses the need to assist *'community groups and social enterprises which are seriously undercapitalized and therefore are constrained in their ability to realise their ambitions to heighten community and social benefit'*

3.3 Submission of the application is led and supported by the LEGI Programme Board sponsored by Economic Services within City Development.

4.0 Member Consultation

4.1 Members will be aware of progress to date having been involved in the LEGI Steering Group in the first round of activity, and through membership of the West Leeds Gateway Board. Members were informed of this initiative in the Area Manager's Report at the 18th June Inner West Area Committee meeting (para 2.27)

4.2 Members are asked to consider the Phase 2 proposal in this report and to consider giving their support to the submission of the business plan for a west Leeds Enterprise Centre .

5.0 Legal and Resource Implications

5.1 The project is supported by a LEGI steering group which comprises officers from Leeds City Council, the LEGI programme board and ward members. The steering group will work closely with Economic Services and Asset Management Group to ensure a thorough and robust business plan is made ready for submission.

6.0 Conclusions

6.1 The purpose of the application for ERDF is to maximize capital funds in order to deliver a West Leeds Enterprise Centre that will stimulate and develop entrepreneurial activity within the target area, with the ultimate aim of increasing the significantly lower than average levels of self-employment that currently exist and reducing the level of worklessness in west Leeds.

7.0 Recommendations

7.1 Members are requested to consider this report and to support the submission of a business plan for ERDF to Yorkshire Forward.

Background Papers

- June 2008 Inner West Area Committee: Area Manager's Report:
- April 2008 LEGI Programme Board: Sharing the Success – Projects Directory

Report of the Director of Environment and Neighbourhoods

Inner West Area Committee

Date: 11th December 2008

Subject: Community Engagement

<p>Electoral Wards Affected: Armley Bramley and Stanningley</p> <p><input checked="" type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>	
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

Executive Summary

In November 2007, the Executive Board approved proposals to extend and enhance the roles of the Area Committees during 2008/09. Community Engagement was included as a specific function with a requirement for the agreement of a local community engagement plan for each area.

This report outlines proposals for community engagement in Inner West Leeds and describes how the Area Committee could engage and involve local residents, enabling them to help shape future Area Committee priorities.

Purpose of this report

1. The Area Delivery Plan (ADP) for the Area Committee for 2008-11 uses the Local Area Agreement (LAA) to drive its own local priorities and improvement strategies for the area. The LAA provides the opportunity to take community involvement and engagement forward to make sure that it forms an essential part of all plans and strategies. This report outlines proposals for community engagement. Members are asked to consider and comment on these proposals

Background

2. The need for community engagement is being driven nationally and locally through statutory obligations on local authorities, public agencies and local strategic partnerships. Area Committees are the means by which Leeds City Council devolves decision making to local communities, taking the lead on community engagement activity and enhancing the role of the local councillor as community champion.
3. Within the ADP there is a commitment to empower local people to have a greater voice and influence over local decision making and the delivery of services, and to build the role of the voluntary, community and faith sectors. This priority is integral to the objectives of the Area Committee to:
 - enhance both the representative role of local elected councillors and the connections with their communities;
 - improve the quality of democracy and find new ways to facilitate citizen participation in local government.

Empowering local people – community engagement

4. Since Area Committees were established in 2004 the Area Committee has engaged with local people through regular forum meetings in Armley and Bramley. Participatory Budgeting has been piloted in the Broadleas neighbourhood of the Bramley and Stanningley ward. Ward-based 'What's the Big Idea?' events have been held across outer West Leeds along with the very successful 'I Love West Leeds' Arts Festival and a number of community-based fun day events. The Area Management Team has undertaken a review of these current arrangements. This report now proposes a framework for engagement for the Area Committee which will ensure that communities are engaged in a way that is coordinated, consistent and coherent.
5. The events which experimented with different and innovative techniques of engagement, such as 'What's the Big Idea?' and the community festivals have had greater turn-out and feedback which indicates that local people feel this is an effective way of obtaining a wide range of information, allowing them to choose what interests them. Local residents still feel engaged in the democratic process as they have the opportunity to engage with their local councillor. The events are also not prone to being dominated by the most vocal.

National context

6. The Government has placed statutory obligations on local authorities, public agencies and local strategic partnerships to engage with communities about issues that affect them. Funding streams all emphasise the need for social inclusion, community involvement and partnership. The challenge is how to do this in an informed way that is both effective and credible, and does not result in duplication or over consultation.
7. A set of indicators on citizen satisfaction with Council services has been drawn up. Under the existing Local Area Agreement in Leeds there is a mandatory target that measures residents' perception of public sector service improvements and their ability to influence service changes. The Audit Commission assessment of the Council will place a greater emphasis in its inspections on satisfaction indicators and whether residents think services are improving.
8. The Community Empowerment, Housing and Economic Regeneration Bill (Sept 2008) will create greater opportunities for community and individual empowerment. Local and regional governance arrangements will be reformed to empower communities and individuals by involving them in the design and delivery of local public services. Other measures will be designed to promote local democracy and encourage greater numbers of active citizens, for example by giving individuals a right of response from their local authority to local petitions.

Leeds context: the Leeds Strategic Plan

9. The Leeds Strategic Plan 2008 to 2011, incorporating the Local Area Agreement, includes the following improvement priorities and targets linked to engagement and empowerment:
 - An increased number of local people engaged in activities to meet community needs and improve the quality of life for local residents;
 - An increase in the number of local people that are empowered to have a greater voice and influence over local decision making and a greater role in public service delivery;
 - Enable a robust and vibrant voluntary, community and faith sector to facilitate community activity and directly deliver services;
 - An increased sense of belonging and pride in local neighbourhoods that help to build cohesive communities.
10. Indicators related to these priorities will be drawn from the national indicator set and measured by the Place Survey. The first survey to provide a baseline from which progress will be measured will take place in the autumn 2008.

Leeds City Council corporate context

11. In 2007, the Council launched a corporate approach to consultation and engagement, including publication of a Community Engagement Policy and the development of a consultation portal. However, the size of the council, the diverse

focus of its activities and relationships means that promoting high quality, effective and coordinated community engagement is a significant challenge.

12. As part of the commitment to develop and embed a more robust approach, a Corporate Consultation Manager was appointed in April 2008, to:
 - support public and stakeholder consultation across council and partners;
 - deliver corporate projects such as the statutory Place Survey, the Residents' Survey and the Citizens' Panel.
13. The Corporate Consultation Manager recognises the important role of neighbourhood and area based engagement to the Council and partners and has committed to support and work closely with colleagues leading on this.

Inner West Leeds – existing arrangements

14. The existing arrangements for community engagement vary across the area.
 - **Forums:** two community forums operate under the remit of the Area Committee. Armley Forum meets every four weeks and Bramley Forum meets every eight weeks. Attendance at both of the forums is very good, usually attracting over 50 people.
 - **Partnership Events:** the first of a series of partnership discussions was held immediately before the Area Committee in September 2008 with the theme of Extended Services. Over the coming year, the partnership events will look at each of the ADP themes in turn. They are open to councillors and members of the public, and are attended by representatives of the relevant service providers.
 - **Community Events – Summer 2008:** Armley Fun Day was held on the 23rd July and approximately 3,500 people attended this event. The Broadleas Fun Day was held on the 22nd August and approximately 150 people attended this event.
 - **'I Love West Leeds' Festival:** the cross-generational arts festival has run for a fortnight in July over the last four years and is planned again for 2009. It involves all ages, including individuals, community groups, schools, and local businesses. The mixture of experience-based events and participatory projects attracted 3,834 active participants and audience figures of 15,000 people.
 - **'What's the Big Idea?':** This new method of community engagement was introduced early in 2008. One event was held in each ward between January and February. A wide range of partner agencies supported the event, giving residents the opportunity to engage informally with councillors and service providers. All the events were well attended and feedback from the community was good. The wide range of issues raised were collated and helped to shape the 2008-09 ADP priorities.
 - **Participatory Budgeting:** In West North West the participatory Budgeting pilot was run in Broadleas in Bramley. The Narrowing the Gap Group provided the pilot with £10,000 to allocate to projects and £1,000 to support the process. Area Management also obtained clearance to utilise £5,000 from Area Committee

funding for this purpose and had an agreement with Highways to access a further £5,000 if any of the projects coming forward had a direct link to Highways works.

Support sessions were held in each case to assist local people in developing ideas and establishing key priorities. Publicity and promotion was targeted in each case on a house to house basis through door knocking and discussion to promote interest. The 'Decision Day' was held locally where participants were able to hear presentations and vote on schemes that they wished to receive funds. 11 bids were submitted and 4 were chosen to be delivered.

Inner West Leeds – proposed arrangements

15. As part of the review of area management, Area Committees now have a more specific role in relation to community engagement in the future. The Area Function Schedule for community engagement sets out the role of the Area Committees. This involves the production of an area plan for community engagement which will include:
 - **A Community Profile** of local data and intelligence, with information about the local communities, identified key contacts and routes to reach local neighbourhood and interest communities;
 - **A Calendar of Planned Communication and Engagement activity**, including information in "About Leeds" at least once each year;
 - **Community Engagement Activities** within particular neighbourhoods and communities, linked to ADP priorities.
16. It is proposed that the Area Management Team will maintain the **community profile**, combining local intelligence with statistical information. The **calendar of events** will be developed under the direction of the Area Committee. Proposals for **neighbourhood and community based engagement activities** will build on the successful local events of the last year and introduce new ideas for reaching a wider sector of the community, particularly in priority neighbourhoods.
17. Specifically, it is proposed that the Community Engagement Plan for Inner West Leeds includes the following planned engagement activities:
 - **Partnership Events**, taking the form of themed discussions before each of the six annual Area Committee meetings, will continue to be developed. A variety of methods will be employed to structure and develop the discussions with leading roles being taken by the Member Champions for the relevant theme. The aim of these events is to encourage engagement by the public and partners with the Area Committee. A schedule of events began with the Extended Services theme in September and Community Safety in October. The theme for the December meeting will be Enterprise and Economy, to be followed in 2009 by Health and Wellbeing in February and Environment in March.
 - Structured **Public Forums** with local residents will continue to be held in Armley and Bramley neighbourhoods, meeting on a four and eight weekly basis and

chaired by elected ward members. The promotion and format of the meetings will be reviewed, and changed if necessary, to ensure maximum accessibility and value to all sectors of the community. The agendas will be developed to allow greater involvement and information sharing on locally relevant issues.

- One **‘What’s the big idea?’ engagement event** will be held per ward each year and will be linked to priority setting within the themes already identified in the current ADP. These marketplace-style events will be held at times and venues so as to enable as many people as possible to attend on a drop-in basis. By using service information ‘stalls’, informal themed discussion tables or ‘planning for real’ style maps to record issues or areas of concern, the services delegated to the Area Committee will have the opportunity to engage with members of the public. New techniques will be introduced to encourage the public to record their comments at the events.

Whilst the events will enable local residents to identify local priorities and help shape revisions to the Area Delivery Plan, the feedback from last year’s events suggest that it would help engage more people if the consultation is focussed on recognised local priorities, such as mobile youth provision, community greenspace, community centres or public transport provision. It is suggested that a high priority is given to targeting attendance by young people, BME communities or other priority groups identified by the Area Community.

- The **‘I Love West Leeds’ arts festival** has grown in status and its successful format will be repeated for a fortnight each summer so long as funds are available. It is anticipated that the promotion will reach many thousands of people, with some 3,000 being directly involved and another 15,000 visiting the events or the dedicated website.
- It is proposed that a **Participatory Budgeting** scheme is introduced in one Inner West neighbourhood. Participatory Budgeting has been piloted successfully in other parts of Leeds and is a process by which residents allocate part of the local wellbeing budget (plus other funding sources where available) through an open and democratic process. The aim is to allow citizens to present their ideas for local improvements and then to have a direct say in which projects are actually funded.

The process involves consultation with residents to promote the scheme followed by one or more support sessions to develop project ideas for delivery by the community themselves or established service providers. The schemes are then presented at a public event and residents are invited to vote on which projects they would like to see funded. Projects are delivered by agencies or community groups with support from the Area Management Team to help ensure their success.

All the projects funded would be evaluated and feedback from the community gathered to help assess the feasibility of introducing Participatory Budgeting in other neighbourhoods. The pilot schemes had funding of £15,000 – £20,000 available to them and most of the successfully funded projects cost between £2,000 and £5,000. It is therefore proposed that the Area Committee sets aside up to £20,000 to carry out a Participatory Budgeting project in 2009.

18. The calendar of events will therefore include:

Activity	Frequency
Area Committee Partnership Events	6 times a year
2 Community Forums	Approx. 18 forums a year
'What's the Big Idea?' events	Once a year per ward
'I love West Leeds' arts festival	Once a year across West Leeds
Participatory Budgeting	One neighbourhood a year

Implications for Council policy and governance

Member consultation

19. Members attended the 'What's the Big Idea?' events in their wards and the results were used by Members and the Area Management Team to develop the 2008/09 ADP which the Area Committee has now approved.
20. Member Champions are leading the themed discussions which take place prior to each Area Committee and which are based on the Strategic Plan and ADP themes.

Evaluation of impact

21. Feedback sheets will be used at all the engagement events and information collected about attendance. The outcomes of the Community Engagement Strategy will be measured through satisfaction levels expressed in the statutory Place Survey, the Residents Survey and Citizens' Panels.

Equality and diversity considerations

22. The Council has a long standing commitment to promoting equality, diversity and cohesion, aside from its legal duties. The Council's Equality and Diversity Scheme 2008 – 2011 outlines its commitments and responsibilities as an employer, a service provider, a commissioner of services and as a leader.
23. The Stronger Communities section of the Scheme states that Leeds is a city that values the contributions of all the people of Leeds and actively engages with all our diverse communities. Leeds has set the goal of achieving Level 4 of the Comprehensive Area Assessment (CAA) Equality Standard by December 2008. A recent Interim Assessment of Regeneration Service against this Standard identified a number of areas for action, including the need to make sure that all equality groups are reached through consultation and participation activities. These will be monitored and activities put in place to address any gaps identified.
24. Equality Impact Assessment is a key element of the new CAA framework. The inspection will consider how well public services are knowing and meeting the needs of the diverse groups within communities; and focus on whether groups and individuals who can be subject to discrimination and prejudice receive equitable outcomes.

25. Equality monitoring, designed to ensure that we are reaching all sectors of the community and that barriers to participation in engagement activities are addressed, will include:
- ensuring that effective promotion of community engagement activities targets all equality groups, plus other socially excluded communities, e.g. people reliant on state benefits or excluded because of education or skills levels;
 - assessing what barriers people may face in, for example, accessing services or getting their opinions heard;
 - annual monitoring of regular forums and networks through a standard monitoring form for completion by attendees;
 - annual postal surveys of all households in the Outer West area;
 - use of a standard voluntary feedback and equality monitoring form at public events.

Legal and resource implications

26. There are no legal implications arising from this report.
27. The Area Management Team will be responsible for organizing and co-ordinating community engagement activities and equality monitoring under the direction of the Area Committee. Costs associated with holding forums, individual community events, the 'What's the Big Idea?' events and supporting the participatory budget will be met from the Well Being Fund.
28. The 'I love West Leeds' festival organisers are currently looking into alternative sources of funding for 2009 although it is likely that the Area Committee will receive an application to the Well Being Fund to continue to provide a level of support for this project. Should members decide to take up the idea for 'Take Action' cards, it will be vital that buy in from other partners and service providers is secured before they are introduced.

Conclusion

29. The Area Committee supported a number of successful community engagement events in 2007/08. It is now proposed to review and develop these arrangements to help inform the priorities and work programmes for future years.

Recommendations

30. The Area Committee is requested to comment on and approve the community engagement framework for 2009/10.
31. Members are asked to consider approving the Participatory Budgeting element of the community engagement framework for 2009/10 after the submission of an evaluation report early next year on the current scheme currently underway in the Broadleas.

Background Papers

- Community Empowerment, Housing and Economic Regeneration Bill (Sept 2008)
- Executive Board report, 16th July 2008 'Area Committee roles for 2008/09'
- Leeds Equality and Diversity Scheme, Lighter Touch Impact Assessment
- Leeds Strategic Plan 2008 to 2011

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Leeds
CITY COUNCIL

Originators: Amanda Jackson

Tel: 0113 39 50215

Report of the Director of Children’s Services

Inner West Area Committee

Date: 11th December 2008

Subject: Revised Children’s Services arrangements for more effective locality working with families

Electoral Wards Affected:

All

Ward Members consulted (referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

Being more responsive to specific local needs was one of the key ambitions behind the evolution of our city's children's trust arrangements. This approach demands a reshaping of our existing wedge children services arrangements and the strengthening of wider linkages, e.g. into Area Committees, to support extended service clusters¹ in their development. We have made considerable progress in reshaping the arrangements, however, this is very much a work in progress and elected members are requested to engage, support, and influence the developments at ward and extended service cluster level.

1.0 Recommendations

The Committee is requested to:

- Note the report
- Nominate an Elected Member (where committees have not already done so) to:
 - (1) work with the Locality Enabler and the Area Manager (on behalf of the Area Committee) - to take these developments forward and
 - (2) to represent the Area Committee on the West Children Leeds Partnership, subject to Member Management Committee approval.

It would be helpful if the elected member were the same member for developing the local priorities.

2.0 Appendices

Appendix 1: Generic diagram of the Leeds Children's Trust Arrangements when they were set up in April 2007

Appendix 2: A copy of the report to Children's Services Scrutiny Committee on the Leadership Challenge for member information and interest

Appendix 3: A diagram to show how the developing local picture links to Area Committees and ensures engagement beyond Children's Services

Appendix 4: A list of the codes of corporate governance and how the revised arrangements will meet them

1.0 Purpose Of This Report

- 1.1 This report provides an overview of the evolution of locality children's trust arrangements. It seeks to inform the committee of developments in recent months, confirm the direction of travel for revised arrangements, and seeks member involvement in ensuring that priorities and actions are relevant and delivered by the Leadership Teams.

¹ There are some 38 extended service clusters consisting of schools, children's centres, and other providers in the city. They offer a range of services already, for example, child care and referrals to more specialised support, and are increasingly becoming key to the delivery of integrated services. These clusters are formalising their governance arrangements to become fit for purpose for service delivery and the local commissioning of services, for example, through forming collaborative committees or schools trusts.

2.0 Background Information

2.1 The Children's Act 2004 heralded a period of a significant change and development for Children's Services through to 2014. Nationally, developments in shared systems and arrangements, integrated planning and commissioning, integrated systems, and integrated front line delivery are underway.

2.2 As **Appendix 1** shows, it has always been the intention that locality arrangements would be an integral part of the overall Children's Trust Arrangements. The 'West Leeds Project'² the work of the Brigshaw cluster in East Leeds, the 'Leadership Challenge' (**Appendix 2 for background information**) in the NETWORKS cluster in North East Leeds, and the School Partnership Trust in Garforth have helped us to understand better the things we need to do to deliver better services to families.

2.3 Most recently, we held a well attended and successful Governance Seminar (July 2008) with a wide range of stakeholders including elected members, school governors, and the voluntary, community, and faith sector. We received overwhelming endorsement of this approach to locality working.

2.4 Guiding principles have been developed through these discussions and these are:

- All partners will remain responsible and accountable for decisions on their individual services and resources³
- There will be no change to the accountabilities of council officers or to the council's constitution.
- Partners should work together locally with a common purpose to secure high quality integrated services for children, young people, and their families
- We must reduce duplication of effort and the number of meetings that take place around the same family issues in different agencies
- Revised locality arrangements should ensure leadership by and democratic accountability to elected members for the integration of children's services through Area Committees and their Area Delivery Plans
- The responsibilities and accountabilities of existing groups such as the Education Area Management Board and their frameworks will be secured in the new arrangements and these existing groups dissolved.

2.5 All of this collaborative work has determined the following core elements in the locality children's trust arrangements -

2.6.1 A Wedge Children's Services Partnership with the breadth and depth of children, young people, and family services to develop priorities for improved targeting of resources. Rather than a formal and separate partnership with a plethora of meetings, this could consist of a series of community engagement events where local people could help to shape

² The West Leeds Project was established in 2005 in order to develop early knowledge and learning arising from the changes implemented by the Children Act, 2004, and the related Every Child Matters agenda.

³ The Director of Children's Services (DCS) holds on behalf of the local authority those statutory accountabilities and responsibilities relating to the provision of all the authority's children's services. The DCS is accountable for the achievement of national and local outcomes and in turn can hold partners to account for delivering the outcomes in the City's Children and Young People's Plan. The Children's Act 2004 also requires a Lead or Executive Member for Children's Services. Cllr Golton fulfils this role in its broadest sense. However, given the size of the portfolio in Leeds, Cllr Harker fulfils the responsibilities in relation to education functions of the Council. Cllr Golton and Cllr Harker are supported by two lead members.

these priorities more effectively. We wish to seek help and support on how we could best achieve this engagement.

2.6.2 Wedge Children Leeds Leadership Team with officer representation from extended service clusters (or other appropriate partnerships) and wedge leaders from children, young people, and family services to drive and manage service integration in response to the priorities and plans for the wedge.

We believe that this development of our locality working gives us more opportunities to discuss problems together, work better together, and improve professional practice, whilst retaining the lines of accountability that exist currently.

2.7 **Appendix 3** shows the revised arrangement. These core elements would be time limited from April 2009 and exist to deliver integrated children's services teams at cluster level.

2.8 Decision-making at local level often takes place along agency or service lines or in small groups working in isolation. It is envisaged that these emerging children's trust arrangements will help to:

- Reduce duplication of effort and the number of meetings that take place around the same family issues in different agencies
- Monitor and evaluate the local impact of services
- Consider and promote redirection of resources, where appropriate, to better meet the needs of children, young people and their families
- Promote a more flexible and creative use of resources.
- Recognise that children, young people, parents, and carers move across wedge and cluster boundaries to attend learning, work opportunities and access services. It is an imperative that service integration at all levels recognizes and addresses the associated challenges.

We need the Area Committees support and help to broaden the engagement of this arrangement with other key aspects of its work.

4.0 Legal and Resource Implications

4.1 Implications relate to the provision of advice, guidance and support for the further development of the arrangements outlined in this paper. This support will come from within existing resources.

4.2 The locality arrangements will fully meet the requirements of the code of corporate governance. Report will be taken to the corporate Audit and Governance Committee as appropriate. **Appendix 4** outlines how the arrangements will meet the code of corporate governance.

5.0 Conclusions

5.1 Good progress has been made on the development of our concept for locality children's trust arrangements. The concept is very much a refinement of our existing governance and accountability but with greater reach and penetration into the localities in the city. The arrangements emphasize the need to provide local leadership to unblock barriers to improving outcomes for children and

young people and the need for democratic accountability for the deployment of publicly funded resources at extended service cluster level.

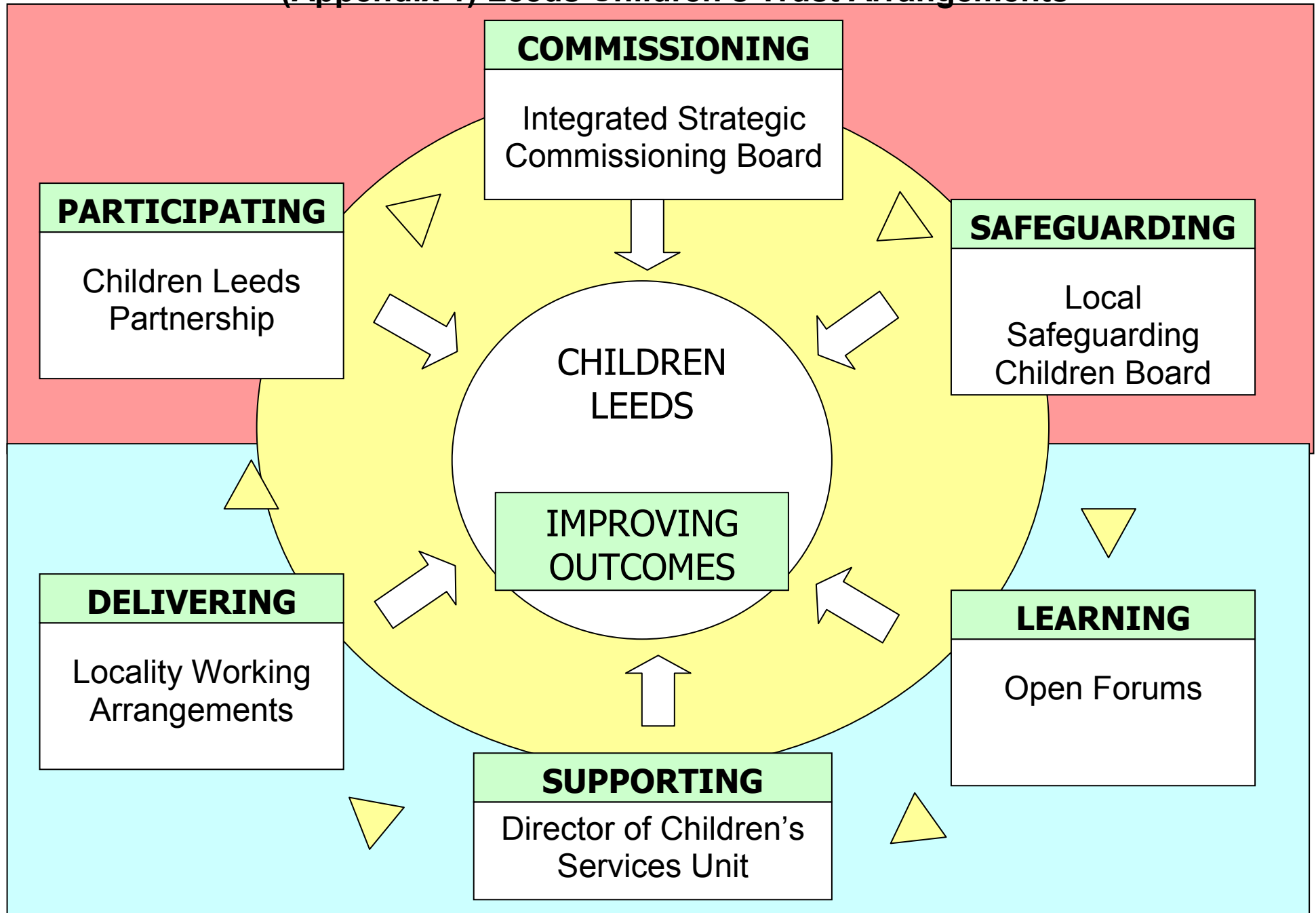
6.0 Recommendations

The Committee is requested to:

- Note the report
- Nominate an Elected Member (where committees have not already done so) to:
 - (1) work with the Locality Enabler and the Area Manager (on behalf of the Area Committee) - to take these developments forward and
 - (2) to represent the Area Committee on the West Children Leeds Partnership, subject to Member Management Committee approval.

It would be helpful if the elected member were the same member for developing the local priorities.

(Appendix 1) Leeds Children's Trust Arrangements





Report of the Director of Children’s Services

Children’s Services Scrutiny Committee

Date: 16th October 2008

Subject: The Leadership Challenge

Electoral Wards Affected:

All

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

1.0 Purpose of this Report

1.1 This report seeks to explain why we initiated the Leadership Challenge project, how we did it, what we did, what the outcomes were, what we learnt from doing it, and what we are going to do with what we have learnt. Throughout the report are a number of short inserts taken directly from comments made by those involved with the project, as a way of sharing their learning with members of the Children’s Services Scrutiny Board.

2.0 Why did we do it?

2.1 The Leadership Challenge was a collaborative action learning project between Leeds City Council, Children Leeds, and the Improvement and Development Agency for local government (IDeA). It enabled the seaming together of three specific strands of interrelated work:

- The role of elected members as community leaders and champions for equality and diversity
- The evolving role of leaders and leadership within and around local communities
- The remodeling of children’s services collaborative working arrangements in localities to improve outcomes for children and young people

2.2 What would success for the project look like?

- Elected members would be actively involved and engaged locally and provide leadership to help unblock barriers to progress in improving outcomes.
- Connectivity between our local children’s services leadership and our citywide children’s trust arrangements would be better understood and improved.

- The skills and behaviors that leaders need in an integrated children’s services world and the roles that we need locally to drive integration would be better understood
- The way we work with families and develop our collaborative problem solving skills would be improved
- Our frontline support staff would be actively involved in decision making processes and be supported to work well together on problem solving activities.
- Learning would be shared between those involved on the project, across the wedge, the city and nationally.

2.3 The Leadership Challenge centred on the NETWORKS extended services cluster around Carr Manor High School. The cluster was an advanced cluster with relationships between the high school, several primary schools, the Children’s Centres and local voluntary youth provision already developing at a pace. It had been seeking to determine its future and as a consequence was enthusiastic about participating in the Challenge. Additionally, this cluster was of interest as it drew its children and young people from a number of ward boundaries - involving different political parties – and from across wedge and therefore service boundaries.

“This project has helped us, as leaders, to look towards building sustainable relationships with other services, which enable us to do our own jobs better”a local leader

3.0 How did we do it?

3.1 To initiate the project we brought together a diagonal slice of the key leadership components in three distinct strands:

- Equalities
- Local Leadership, and
- Strategic Commissioning

3.2 The Equalities Group was a delivery group of frontline practitioners many of whom had no history of working together. The Local Leadership Group were local children’s service leaders, e.g. Head Teachers, Team Manager Children and Young People’s Social Care, Children Centre Manager, or community leaders including elected members. The strategic commissioning group consisted of commissioners of a range of citywide children’s services.

3.3 A project steering group was established consisting of the Deputy Director of Children’s Services, the Locality Enabler for the North East, a senior manager from the Equalities Team, a senior manager from the policy, performance, and improvement team, a regional associate from the IDeA, and IDeA consultant, and a member from the NETWORKS cluster management Group. The work was supported by two project officers. The role of the steering group was to manage the interrelationships of the three separate strands of work, to facilitate and drive the project, to negotiate the involvement of specific individuals as appropriate, to ensure shared learning opportunities within and across the strands was maximized, and to leverage key learning both citywide and nationally. The project was to run initially for 6 months – later extended to 9 months - from September 2007-July 2008.

"Within this cluster, the challenge has helped us to have an 'open door' policy between our services, though we recognise that there are other services who we need to help join this journey".....a local leader

4.0 What did we do?

- 4.1 It was quickly determined that the project required a problem solving activity to help initiate the work of the individual groups, to ensure a consistent connecting theme across the groups, and to elicit leadership behaviors to enable better understanding of what it took to unblock barriers to progress locally. It was agreed that the number of young people Not in Employment Education and Training within the city was a cause of concern. It had been identified that there were a number of common factors that led to a young person becoming NEET, however, many of these factors were being addressed with the young person in isolation and in the absence of a family approach. In discussion with the Locality Enabler, Primary Head Teachers and colleagues from Early Years had stated that the behaviors and conditions that led to young people becoming NEET at 16,17, and/or 19 years of age were clearly evident at an early age and that these behaviors were prevalent in families. Consequently, the problem-solving activity chosen to help initiate activities and elicit leadership behaviors through the course of the project was to develop a family based response to NEET.

"The learning from this project has also enabled us to think creatively about how a locally based commissioning pilot could work!".....a strategic commissioner

- 4.2 Families were identified by Head Teachers and Children Centre Managers from within the extended service cluster. Criteria for selection ranged from school attendance, difficulties in engaging pupils/parents, carers, and siblings, troubling or challenging behaviors, and difficult or challenging family backgrounds. It was determined that the identified families were low income families living in deprived neighborhoods and that domestic violence was prevalent in some.
- 4.3 It became clear through the course of the Leadership Challenge that the common assessment framework (CAF) was fundamental to developing and landing an integrated response from children's services. Ideally, the CAF should help to identify the gaps in services that a family or an individual may need to improve their outcomes and serve as an evidence base for what is needed to do so, so that barriers to progress may be unblocked and resolved at the level closest to the family.

"Having the opportunity to meet with each other and not to have to work in isolation has been really helpful. At the meetings we have been able to discuss our families, sharing knowledge and information. What has been really useful is that at some of our discussions colleagues know of some agency or somewhere to contact with issues that have arisen from their family on a CAF".....a frontline practitioner

- 4.4 For many frontline practitioners the CAF was new and time was taken to provide training, development and follow-up support for the CAF process. Practitioners supported by their line managers found the CAF process easier to adopt than those practitioners that were less well supported. Nevertheless, through the course of the Challenge the interrelationships between the equalities group and the local leadership group developed to such an extent that support to those practitioners less well supported was secured.

"The leaders i.e. our line managers have been very supportive of the process. We have been encouraged to attend the meetings and to be fully active in the project. To be part of the project has been an empowering process for the group members".....a frontline practitioner

- 4.5 It also emerged through the period of the Challenge that the team around the practitioner within a service must be supportive of the CAF process for the practitioner to feel fully supported in implementing the changes that joint working arrangements demand. The project served to further highlight the expertise of those working directly with families and the need to further engage and harness this expertise in a way that is productive and that seeks to unblock barriers through local solutions.

"....the group members who are involved in CAFs and multi agency group meetings, (reported) that families are finding that the behaviour their child was displaying has improved, and that as the parent they can play a part in improving their child's behaviour".....a frontline practitioner

- 4.6 The local leadership group explored professional boundaries and service divisions that inhibited their ability to work together. In addition to wrestling with challenges for support and resources from the equalities group and improving their knowledge/understanding of strategic commissioning and their role in it, they explored leadership and the source of power, influence, and resources. Through the nine months of the project these local leaders became a more cohesive and cogent group. Attendance was high and increased over time as more local leaders joined the project, often actively seeking membership to the group. Apart from bringing knowledge or resources to the table, these Leaders brought unique relationship networks into play to help solve problems collaboratively. It became apparent that loyalty to the families increased and the notion of joint accountability to children, young people, and families became increasingly important. Having the right person, at the right place, at the right time was important to ensuring needs were being met. Involvement in this project offered opportunities, information, and insights that were unavailable to others. Often this leadership came from those not in positions of relative power or authority. Leadership meant coordinating the wealth of ideas to help people make the right choices in connection with others locally. This learning informed the development of a specific role – the Integrated Services Leader – to add capacity and trial how this would work across neighboring clusters

"This project has helped us, as leaders, to look towards building sustainable relationships with other services, which enable us to do our own jobs better"a local leader

- 4.7 Attendance at the strategic commissioning group diminished over time but the group retained a small core membership for the lifetime of the project that continued to provide information, advice, and guidance to the local leadership on aspects of strategic commissioning. Both the equalities group and the local leadership group felt remote from strategic commissioning and wished to better understand the concept, their role in it, and how they could influence it through evidence based local intelligence or locally commissioned services. It felt to local leadership that strategic commissioners were often remote from the problems that needed to be resolved and were not using their local intelligence to inform and shape their commissioning work. In response, commissioners shared a simple

4-stage model of commissioning and worked with the other two groups to test the model against the NEET problem described earlier. Analysis of the local NEET picture provided by commissioners helped work on a joint response to NEET for the cluster, using outcome based accountability methods. This joint response led to discussions about how the local leadership group better aligned resources and service delivery to best fit the levels of local need. The collaboration resulted in the NETWORKS cluster contributing to the work on the commissioning specification for Information, Advice and Guidance (IAG) services in the city.

"Through involvement with this project the Strategic Commissioning Group have recognised the need to engage with localities over the development of commissioning in Leeds".....a strategic commissioner

5.0 What were the outcomes of the project?

5.1 In summary, the Leadership Challenge has:

- Developed action learning on the leadership behaviors needed locally through better integrated service delivery to improve outcomes for children, young people, and their families
- Promoted greater understanding of the changing roles of practitioners, local leaders, and strategic commissioners focusing on outcomes
- Explored what integration means at different levels of need and across service delivery through the CAF, directly supporting Narrowing the Gap and the governments' Place Shaping Agenda
- Introduced family based preventative approaches to children and young people at risk of becoming NEET and agreed a common purpose around integration defining it for themselves
- Actively involved and engaged an increasingly broad range of partners and stakeholders including the voluntary, community, faith sector, elected members, the police and schools
- Provided a sense of local ownership through the development of local solutions
- Recognised the value of 'diagonal' slice working in improving outcomes for children, young people, and families

"As leaders we have a critical role in enabling a culture change amongst our staff, through implementing our learning from this project"....a local leader

6.0 What have we learnt by doing it?

6.1 We have learnt:

- The value of the active involvement and engagement of elected members locally in challenging and supporting children's services colleagues to help unblock barriers to progress in improving outcomes.
- How to better connect our local children's services leadership and our citywide children's trust arrangements and improved our understanding of the roles that may help foster this connectivity locally.
- The skills and behaviors that leaders need in an integrated children's services world and the roles that we need locally to drive integration would be better understood
- How we can improve the way we work with families and develop our collaborative problem solving skills

- How our frontline support staff should be actively involved in decision making processes, supported in their work, and the methods we can use to help us solve problems and overcome barriers to progress.
- What we need to develop to help the learning from the Leadership Challenge to be shared between those involved on the project, across the wedge, the city and nationally.

"As a leadership group, our specific response to enabling leadership capacity to support integrated working, is through the appointment of an 'Integrated Services Leader' who will be enabled, with our full permissions to lead integration in our cluster".....a local leader

7.0 What are we doing with what we have learnt?

7.1 We are:

- Informing the work of member development in the local authority in relation to leadership of children's services locally.
- Informing the work of children's services leadership development in the city.
- Developing products to use nationally so that others may aspire to their own leadership challenge and provide pointers on how to lead together that explore local joint accountability and the leadership skills and behaviors that underpin it.
- Informing the work on revising our strategic commissioning framework to bring in the benefits of local intelligence to inform city wide and local commissioning and bring meaning and connectivity to the integrated strategic commissioning strategy locally. In doing so, we have sought to build in learning from the recent work of the Joint Preventative Commissioning Panel on wedge based innovation funding.
- Informing the work on our locality children's trust arrangements to deliver step-changes in the way children's services leaders collaborate together locally. Indeed, children services in the North East wedge have assembled a Children's Service Leadership Team based on their experience of connected leadership and are developing their working arrangements further to provide effective support for local solutions.
- Trialing a new role – the integrated services leader – in the cluster and across other extended service clusters to better integrate in an environment where there are movements of children and young people to attend learning or support.
- Providing CAF and lead professional training across the North East Wedge with increasing engagement.
- Exploring with Health, PCT, Police, the VCFS, and Housing how we better engage and have the right leadership in our leadership teams locally.

"Connected leadership is something which will enable us to deliver better and more integrated children's services".....a local leader

8.0 Conclusions

8.1 Earlier in this report we articulated our success criteria as being:

- Elected members would be actively involved and engaged locally and provide leadership to help unblock barriers to progress in improving outcomes.

- Connectivity between our local children's services leadership and our citywide children's trust arrangements would be better understood and improved.
- The skills and behaviors that leaders need in an integrated children's services world and the roles that we need locally to drive integration would be better understood
- The way we work with families and develop our collaborative problem solving skills would be improved
- Our frontline support staff would be actively involved in decision making processes and work well together on problem solving activities.
- Learning would be shared between those involved on the project, across the wedge, the city and nationally.

8.2 We have made strong progress across all 6 criteria in completing the Leadership Challenge project. We have taken stock of our learning and are beginning to apply it in a range of further developments – fulfilling our original intention of action learning.

8.3 Creating strong, prosperous, and cohesive communities - in which the Council's role in providing community leadership and nurturing it in others is crucial - is both a corporate priority and an integral part of the Vision for Leeds. The Leadership Challenge has responded directly to the key requirements of the next CPA Corporate Assessment and the 'Strong and Prosperous Communities' white paper in relation to leadership development and partnership working.

8.4 The Leeds Strategic Plan articulates a single shared set of outcomes and priorities for the city in agreement with partners. The Leadership Challenge has enabled a collaborative problem solving focus on a family approach to NEET that directly contributes to the achievement of these priorities and affords a new way to approach our individual and joint accountabilities in relation to the Strategic Plan and its local derivations.

8.5 The Leadership Challenge has directly influenced the shape of the locality dimension of our children's trust arrangements in the city. Children's services are developing leadership teams of officers from Children's Services and partnerships – which we envisage - would have a key role for elected members to provide connected leadership of our collaborative work. It has also influenced our work on the revised commissioning framework and introduced important opportunities to commission services and develop our thinking on the roles that can help the integration of Children's services locally.

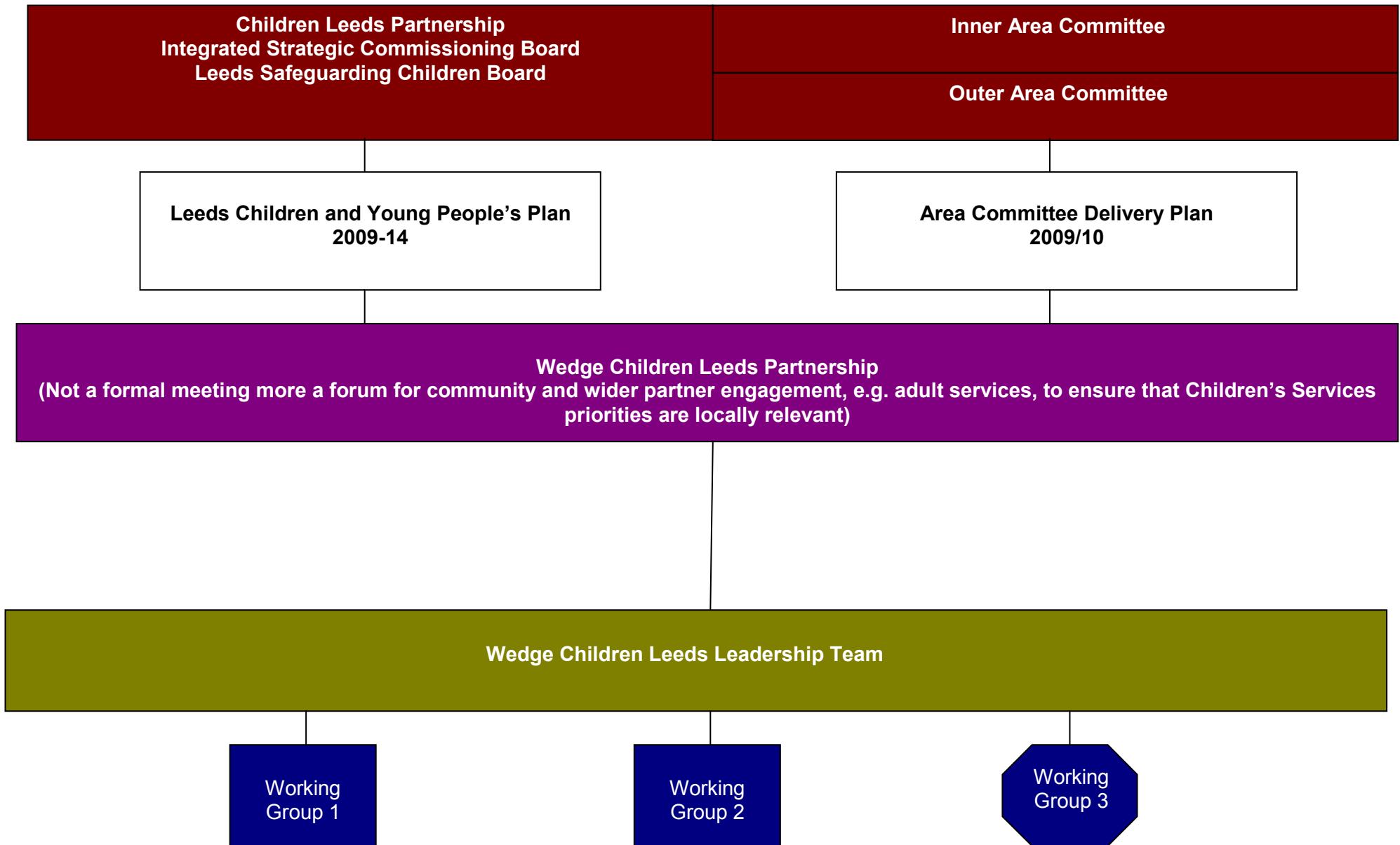
8.6 Finally, the Leadership Challenge has been both a local and a national collaboration. The opportunity for Leeds to contribute to national work on developing leadership in an integrated children's services world is significant and we will ensure that the opportunity is not lost.

9.0 Recommendations

The Committee is requested to:

- Note the report
- Request a further report on the work to develop elected member roles around children's services aspects, the work to develop local children's trust arrangements and associated commissioning developments, and the products developed from the leadership challenge and their dissemination.

Appendix 3 – What the revised arrangements will look like



Appendix 4 - How we will meet the requirements of the Code of corporate governance?

- 1.1 Focussing on the Council’s purpose and community needs**
- a. The wedge based arrangements described above will directly support the delivery of the priorities of the Leeds Children and Young People’s Plan.
 - b. Wedge children and young people’s plans will be expressed in area delivery plans at area committee level ensuring connectivity to the Leeds Strategic Plan. These local plans will help to deliver services that meet the needs of the local community and ensure that services are prioritised and resources directed to those who need it most.
 - c. The wedge partnership will ensure that local priorities are developed, understood, and direct the work of children’s services officers at leadership teams. The wedge partnership will also develop effective relationships and partnerships with other public, private and voluntary, community, and faith sector organisations.
- 1.2 Having clear responsibilities and arrangements for accountability**
- a. The revised arrangements at locality level propose no changes to the scheme of delegated council responsibilities to Directors and other appropriate officers at this time.
 - c. Reports on the activities of local arrangements will be provided to the Children’s Services Scrutiny Committee to discharge the council’s scrutiny responsibilities.
 - d. There will be no change to the council’s Constitution including the scheme of delegation of Council and Executive functions in relation to Children’s Services, protocols governing member/ Children’s Services officer relations and the roles of members and officers in decision making.
- 1.3 Good conduct and behaviour**
- a. The Council’s values, codes of conduct, and protocols will apply to elected members and officers/employees on wedge based locality arrangements so that employees of the authority are not influenced by prejudice, bias, or conflicts of interest in dealing with different stakeholders.
 - b. The governance framework that applies to significant partnerships such as the Children Leeds Partnerships and indeed that of the children trust arrangements in the city will apply to these local arrangements.
- 1.4 Taking informed and transparent decisions which are subject to effective scrutiny and risk management.**
- a. Decision-making by Council officers at wedge level will be transparent and decisions taken will be recorded in minutes of meetings and reports and these will be available publicly.
 - b. Decisions and decision makers will be scrutinised and held to account through Children’s Services Scrutiny Committees and locally by Area Committees, through reports on children’s services actions in Area Committee delivery plans.
 - c. In quality assuring the children’s services arrangements at locality level the council’s risk management process in relation to significant partnerships will apply.
- 1.5 Developing the capacity and capability of members and officers to be effective.**

- a. We will communicate with the Council's committees on the developments on locality working arrangements.
- b. We will inform member development programmes to ensure understanding of what we are doing and engage elected members on the locality working arrangements.
- c. We have held a number of meetings and seminars in wedges and with officers at the centre, including those of partners agencies, to engage in discussion on the new arrangements and will work with officers and elected members to develop the arrangements in the coming months.
- d. We have and will continue to communicate through the Every Child Matters Update document that is distributed widely on a fortnightly basis.
- e. We will work with corporate governance/legal officers to develop the detailed terms of reference for the arrangements and communicate them widely.
- f. We will ensure that what we have learnt in developing locality arrangements informs leadership development programmes such as from 'Good to Great' so that we share the experience in a 'one council' approach.

1.6 **Engaging with local people and other stakeholders**

- a. The locality trust arrangements will form and maintain relationships with the leaders of other organisations
- b. Local forum events will be held by the partnership to ensure local priorities are expressed in wedge children and young people's plans
- c. Themed meetings on aspects of children's services will be held in collaboration with elected members at area committees and with the community
- d. Extended service clusters will express local priorities in their development plans that will be supported by wedge leaders
- e. The local children and young people's plans will be expressed in the area committee delivery plan
- f. The participation of children, young people, parents and carers in shaping local services will be integral to the locality trust arrangements as they are to the city wide arrangements.



Originators: Amanda Jackson
Tel: 0113 22 43952

Report of the Director of Children’s Services

Inner West Area Committee

Date: 11th December 2008

Subject: The Children and Young People’s Plan 2009-14 and the development of local priorities for action

Electoral Wards Affected:

All

Ward Members consulted (referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function	<input checked="" type="checkbox"/>	Delegated Executive Function available for Call In	<input type="checkbox"/>	Delegated Executive Function not available for Call In Details set out in the report	<input type="checkbox"/>
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EXECUTIVE SUMMARY

This report sets out a proposed structure for the new Children and Young People’s Plan (CYPP), describes its initial priorities after consultation, and suggests how we may develop local relevancy to inform the work of Children’s services in the area committee area over the next five years.

RECOMMENDATIONS

The Committee is asked to:

- Note the contents of the report.
- Nominate an Elected Member to work with the Locality Enabler and the Area Manager on behalf of the Area Committee to develop the local context for these priorities and develop local actions for the Area Delivery Plan 2009/10.

1.0 Purpose of report

- 1.1 The purpose of this report is to outline the draft city-wide CYPP framework and priorities and seek the involvement of the Area Committee in identifying local priorities for children and young people to drive the work of Children's services in this Area Committee area.

2.0 Background

- 2.1 The Children's Act 2004 required all local authorities to produce a Children and Young People's Plan (CYPP) to act as the single over-arching strategy for improving the outcomes of children and young people. The first Leeds Children and Young People's Plan was completed in 2006 and covers the three years 2006-09. Currently, we are developing a new plan for the city which – it is envisaged - will run for 5 years (2009-14).
- 2.2 It is proposed that we do not develop any further wedge CYPPs or replicate the present individual service plans for agencies that already have their existing accountability mechanisms in place. Rather we develop local priorities for joint action and that the area delivery plan becomes the definitive document by which area committees discharge their enhanced role in influencing, and their developmental and consultative responsibilities, in relation to Children's Services (as per the Exec Board of 16 July 2008).

3.0 Process for developing the draft CYPP 2009

- 3.1 The draft of the new CYPP (2009-14) has been informed by an extended period of learning, debate and analysis. Over the past year a wide range of processes and the input of a wide range of partners have helped to develop this new framework and its contents.

4.0 Draft CYPP 09 priorities

- 4.1 The improvement priorities set out in the proposed structure are based on those in the Leeds Strategic Plan. From our work so far with a range of stakeholders, the priorities appear to be -
- Improving early learning outcomes in deprived areas (Foundation Stage Profile/Key Stage 2)
 - Reducing teenage conception rates
 - Reducing secondary persistent absence
 - Reducing numbers of young people not in employment, education or training (NEET)
 - Reducing the need for children to be in care (the priority previously known as reducing the number of Looked After Children)
 - Improving outcomes for Looked After Children
 - Reducing child poverty.
 - Places to go, things to do

5.0 Next steps

- 5.1 Area Committees and local children's services leadership teams are being asked to review the city-wide priorities described in **Section 4.1** within the local context and to nominate a lead Elected Member on behalf of the area committee to work with the Locality Enabler to identify key local issues which will be built into the Area Delivery Plans for 2009/10. For information, this committee has previously nominated Councillor Lowe as the link to the Learning/Children's theme.

- 5.2 Local Wedge Leadership Teams will hold a collective accountability to deliver the actions in collaboration with and supportive of extended service clusters in local communities. Integrated children's services teams are currently being developed to ensure resource is increasingly locked into family-centred responses.
- 5.3 After the recent themed meetings on extended services delivered by Children's Services within many Area Committee areas, Elected Member engagement with extended service clusters would be welcomed. It would provide a greater understanding and influencing of the work of Children's Services in and around their wards, as we reengineer resources for more effective and personalized responses to family need.

6.0 Recommendations

The Committee is asked to:

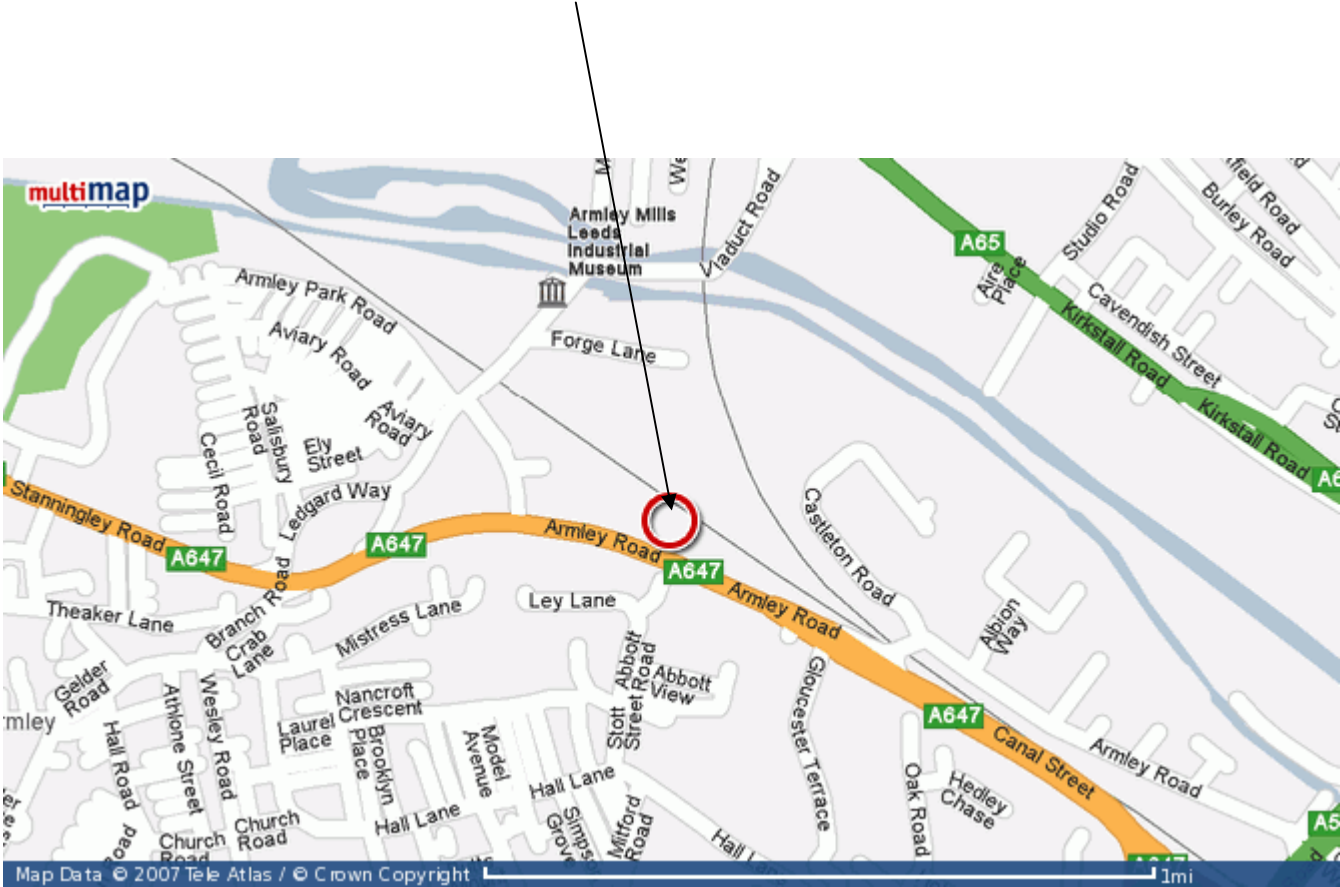
- Note the contents of the report.
- Nominate an Elected Member to work with the Locality Enabler and the Area Manager on behalf of the Area Committee to develop the local context for these priorities and develop local actions for the Area Delivery Plan 2009/10.

Background Papers

- Children and Young People's Plan 2006-09
- Exec Board Report 16 July 2008: Area Committee Roles for 2008/09

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